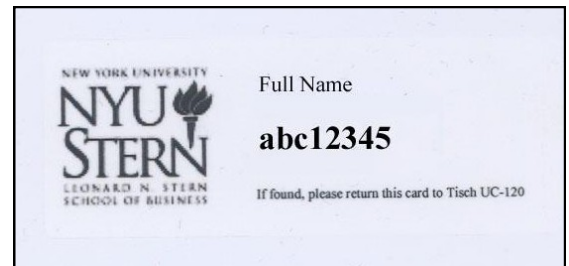


Wireless Attendance Pilot using Radio Frequency Identification (RFID)

- NYU Stern is continuing to test a pilot program to use radio frequency identification (RFID) technology to automatically record classroom attendance, this initiative will soon include more uses of the RFID card.
- By waving your Stern RFID Card within ~ **6 inches** parallel to the RFID reader, a **GREEN LIGHT** will indicate a valid reading.
- In this pilot phase we ask for your patience and understanding with this new emerging technology.



Stern IT Help Desk
Shimkin UC-120
212-998-0180
helpdesk@stern.nyu.edu

IT Department Office
Tisch Hall
40 West Fourth Street, 5th Fl.
New York, NY 10012-1126
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Your New Stern RFID Card: Quick Tips

- **Where can I find the RFID readers at Stern?**
Currently, there are only two RFID readers in KMC 2-60. Each located near a main entrance, near the light switches.
- **How do I record my class attendance in KMC 2-60?**
When you enter KMC 2-60 for class, just wave your Stern RFID Card within ~ 6 inches of the RFID reader. A **GREEN LIGHT** will indicate a valid reading. Your attendance information will be recorded into the school's database system.
- **Must I take my Stern RFID card out of my purse / wallet?**
No, you should not have to. Just look for the **GREEN LIGHT** for an indication of a valid RFID reading.
- **How do I check my class attendance?**
Very easy, web browse over to <http://ais.stern.nyu.edu> login and click on "Attendance Pilot".
- **What if I have issues or problems with my Stern RFID card?**
No Worries. Just bring your RFID related issues to our Stern IT Helpdesk located in Shimkin UC-120.
- **For more information on RFID Attendance Records ...**
The Stern IT How-To-Guides at <http://www.stern.nyu.edu/it/guides/attendance.html>