



The Stern MBA Student Guide

~written by students for students~

2013 – 2014 edition



**Leonard N. Stern School of Business
Henry Kaufman Management Center (KMC)**

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Presented by:

LSG

Langone Student Government

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Note: If you have suggestions for future editions of this guide or notice any out of date information or typos, please contact Iris Colon (icc241@stern.nyu.edu)

Welcome!

Welcome to NYU's Stern School of Business from The Langone Student Government (LSG)! You have begun an exciting and challenging adventure that will be one of the most rewarding experiences of your life.

Current LSG board members have put this guide together to give you a student's perspective on the important things you'll need to know to navigate through our campus. **This is a guide for all Stern students**, Full-Time, and Langone (Weeknights, Weekends and Westchester), to help you as you adjust to graduate school and life at Stern.

We've tried to design this guide to answer all the questions we had as new students and hope you can benefit from our experience and find the answers that you need. During your time at Stern please feel free to contact us directly to answer any other questions that may arise.

You can find lists of current student leaders, including Full-Time SGov, and LSG Board members, Club Presidents, Block Leaders and Core Group Leaders here:

<http://www.stern.nyu.edu/portal-partners/student-engagement/inspiring-leadership/student-organizations/student-government/index.htm>

Seriously, don't hesitate to contact us if there is anything we can do to help make the transition easier.

So read on and enjoy. We look forward to meeting you, and again, Welcome to Stern!



Let's get started!

The first thing you probably want to do is take a look at the academic calendar, that way you can plan your getaways and see when you need to be back for classes. The link is below:

Academic Calendar 2013 – 2014

http://web-docs.stern.nyu.edu/registrar/reg_acacalendar1314.pdf

The Stern Campus / A Guide to KMC

KMC is where it all happens, this guide will help you find what you need!

(Due to remodeling this year, some offices may be relocated.)

Upper Concourse (UC) Level	Lower Concourse (LC) Level
Copy Center UC-29 Paulson Auditorium UC-50 Tisch Lobby Student Lounge UC-100 (Beer Blast! & MBA Study) IT Help Desk UC-120 Lockers UC Classrooms	LC Classrooms
Floor 1 (entrance from 4th St.) ~ Turn left for:	Floor 1 (entrance from Schwartz Plaza)
Gitlow Amphitheater 1-70 Business & Career Center 1-75 Grand Staircase & Donors Wall Passage to Tisch Hall Group Meeting Rooms	Information Desk Sosnoff Lounge/Grad Café Douglas B. & Joseph H. Gardner Commons 1-100
Floor 2	Floor 3
Reading Room 2-100 Meeting Rooms 2-110 & 2-120 Lockers Vending Machines Classrooms	Student Lounge 3-38 Rotunda 3-81: Computers and printer stations Management Communication Office 3-100 Lockers / Vending Machines Classrooms
Floor 4	Floor 5
“Starbucks Lounge” 4-70 (Computers / Printers) Rotunda 4-91: Computers and print stations Executive Programs Office (EMBA) 4-100 Conference Room 4-125 Career Center for Working Professionals (CCWP) 4-140 Lockers Classrooms	Barr Kawamura Commons Lounge 5-50 Outside seating access to Patios 5-65 & 5-86 Office of Career Development (OCD) 5-100 Computer Stations / Printing Lockers Classrooms
Floor 6: The hub of MBA activity!	Floor 7
Records & Registration Window Bursar Window Computer Terminals MBA Admissions 6-70 Office of Student Engagement /Academic Affairs 6-120 Student Leader Suite 6-135 Financial Aid 6-140 Lockers / Vending Machines	Teaching Assistance Center 7-100 Berkley Center 7-150 Economics Department 7-160 Management and Organizations 7-160 Conference Room 7-191
Floor 8	Floor 9
Meeting Room 8-150 IOMS 8-160 & 8-190	Solomon Center 9-160 Finance Department 9-190
Floor 10	Floor 11
Alumni Affairs / Public Affairs 10-160 Development Department 10-160 Meeting Room 10-165 Accounting Office 10- 180	Dean’s Suite 11-160 Cantor Boardroom 11-75 Abbe-Bogen Faculty Lounge 11-185
Levels UC & LC, Floors 2-11	Floor 1 Restrooms
Restrooms	<i>From Schwartz Plaza entrance, across from Room KMC 1-100; handicapped restrooms are beside entry to Sosnoff Lounge.</i>

Student Leadership at Stern

Taking on a leadership role while at Stern will enhance your MBA experience; there is a lot of learning that takes place outside of the classroom.

The Full Time Stern Student Government (FT SGov), and The Langone Student Government (LSG) Washington Square and Westchester share four goals:

1. Advocate student priorities for their respective student bodies
2. Enable students and student-led organizations to grow and prosper
3. Build and maintain Stern's strong MBA FT, and Langone communities
4. Coordinate with the other Council of Leaders members to improve the entire NYU Stern community and organize school-wide activities

The Council of Leaders is comprised of the heads of each branch of the MBA student government at Stern. This includes FT SGov, LSG WSQ, and LSG Westchester. The Council of Leaders meets with the Deans about various issues and serves as the united voice of the entire New York University Stern School of Business student population.

The Council of Leaders for 2013-2014:

SGOV President – Shawn McClain

LSG Westchester President – Iris Colon

SGOV Executive VP – Thomas Hamnett

LSG Westchester EVP – Rachel Hayes

LSG WSQ President – Justin Choudhury

LSG WSQ Executive VP – Kira Lom

Entering students are assigned into Block or Core Groups, led by Group Leaders who are elected in the first week of the semester. Their responsibilities include, but are not limited to, helping coordinate block/core activities including block/core games, setting up social and academic events, and keeping their fellow students apprised of important deadlines, events, and tasks for the semester. Block and Core Group Leaders are important initial points of contact for concerns and questions within a group. ***This is a great way to become involved, you should consider running for Block or Core Group Leader!***

You can visit the student government sites at these links:

**Full Time Stern Student Government
(FT SGov)***

**The Langone Student Government (LSG)
Washington Square and Westchester****

<http://nyustern.campusgroups.com/sgov/home/>

<http://nyustern.campusgroups.com/lsg/home/>

*Formerly Stern Student Corporation (SCorp)

**Formerly Part Time Leadership Forum (PTLF)

Student Clubs

There are plenty of opportunities to get involved at Stern with 18 Professional Clubs, 12 Community Clubs and 9 Sports & Social Clubs.

Once you have completed orientation you will be able to join as many clubs as you wish. In fact, part of your orientation will be a club fair where you can meet representatives from each club to ask questions and put your name on their mailing lists.

Most clubs have membership and leadership from both the Full-Time and Part-Time communities.

MBA Club websites can be found at: <http://www.stern.nyu.edu/mbaclubs>

Additionally, CampusGroups is the main information hub for clubs and all new students are automatically enrolled in CampusGroups. From the CampusGroups website, students can join clubs, post discussions, find contact information for club officers, and view a calendar of events.

If you have any questions or difficulties using the CampusGroups website, please contact either the LSG or FT SGov VP of Technology or the Club Co-chairs. You may find the contact information of LSG board members on the LSG board website: <http://nyustern.campusgroups.com/lsg/board/> and contact information for FT SGov board members can be found here on the FT SGov board website: <http://nyustern.campusgroups.com/SGov/board/>

You can also import club events into your google calendar. This can help ensure that you won't miss an important club event. For more information, go to the following link and click on where it says "Calendar Export" <https://nyustern.campusgroups.com/calendar>

Clubs work regularly with the student activities office and there will be a number of events to look out for over the next year including conferences, summits and other speaker and networking events.

Stern Career Services

NYU Stern meets the various career needs of Alumni, Langone Students and Executive MBA Students through The Career Center for Working Professionals.



NYU Stern provides lifelong career services to Langone and Executive MBA students and all Stern Alumni through The Career Center for Working Professionals.

Career coaching (in person or by phone)

- Career strategy
- Assessments
- Resume feedback
- Networking techniques
- Interview preparation/ mock interviews

Programming

- Workshops
- Webinars
- Industry panels and networking
- Professional development
- Career Fairs (for graduating students)

Career Account (through SternLinks)

- Job postings (posted daily, 600+ at any given time)
- Resources and research databases (Vault, Wetfeet, CareerBeam, Capital IQ, etc)
- Recordings of past webinars and live events
- Career Strategy Webinar Series
- Recorded Langone Career Panel
- Area of Interest One-Sheets (20+ industry-specific resource summaries)

www.stern.nyu.edu/ccwp

ccwp@stern.nyu.edu

212-998-0235

44 West 4th Street, Suite 4-140
New York, NY 10012



<http://www.stern.nyu.edu/portal-partners/recruiters/visit-stern/career-development-team/index.htm>

ocd@stern.nyu.edu

212-998-0623

44 West 4th Street, Suite 5-100
New York, NY 10012

The **Office of Career Development (OCD)** is committed to facilitating the full-time student job search process by providing the best available resources and expertise to help enable career aspirations and employment goals, resulting in an optimal fit with organizations.

To guide full-time MBAs through the process, NYU has created the Career Development Program (CDP), a two-year curriculum that will equip you with the tools necessary to identify a career choice, prepare for the job market, find an internship and ultimately, a full-time position. It consists of required and elective workshops, panel discussions, mini-courses, guest speakers, Q&A sessions, mock interviews, résumé critiques and functionally-specific strategy groups. As a student, a Career Account has been set up for you and can be accessed via [Sternlinks](#).

MBA Academic Affairs



NEW YORK UNIVERSITY · LEONARD N. STERN SCHOOL OF BUSINESS

ACADEMIC AFFAIRS

MBA Academic Affairs houses two important functions at Stern:

Program Advising and International Programs

MBA Academic Affairs – Program Advising assists Full-Time and Langone Program students with their academic programming questions and needs.

Whether you realize it or not, they are behind the scenes making sure that you are in the right courses and monitoring your progress all along the road to graduation. They want you to graduate on-time, having achieved all of your academic goals along the way. They know the program structure, policy, procedures and requirements that will enable you to graduate and can help you find answers to questions regarding your academic program and for achieving your academic goals while at Stern.

On the Academic Affairs web pages, you will find information for incoming new students, an outline of your MBA program, and a list of frequently asked questions. Curriculum, course sequencing and suggested programs of study along with the academic policies and procedures for such items as an independent study, specializations and Leaves of Absence are also found here. Academic Affairs wants you to take advantage of every opportunity Stern has to offer and they're here to help you do so.

MBA Academic Affairs – International Programs manages the delivery of Stern's global course offerings and international academic opportunities.

Semester Study Abroad, Short-Term Summer, and Doing Business in (DBi) courses are all run through MBA Academic Affairs; they literally provide a world of opportunity so take advantage!

**Visit the MBA Academic Affairs websites for
MBA program specific information and international opportunities!**

MBA Academic Affairs: <http://www.stern.nyu.edu/AcademicAffairs/index.htm>

Office and Walk-In Hours: <http://www.stern.nyu.edu/AcademicAffairs/Team/index.htm>

MBA Academic Affairs
KMC 6-120
212-998-0585
Email: AcademicAffairs@stern.nyu.edu

Stern Alumni



The NYU Stern global alumni network, 100,000 strong in more than 100 countries worldwide, is a powerful resource for MBA students.

Students are actively encouraged to tap into the power of the alumni network through NYU SternConnect (www.stern.nyu.edu/alumni), Stern's exclusive online alumni community, which houses a comprehensive alumni directory, allowing you to search by location, industry, job function and more.

In addition, there are 3 other sources available for students to connect with the alumni community:

1. Stern alumni Facebook fan page: <http://www.facebook.com/sternalumni>
2. LinkedIn: <http://www.linkedin.com/groupInvitation?gid=35710&sharedKey=0707DC28C1FC>
3. Flickr: <http://www.flickr.com/photos/33445423@N08/>

The Office of Development and Alumni Relations is another excellent resource for engaging alumni, as they can be helpful in identifying and securing alumni to serve as speakers or panelists for student-led events.

Finally, many of the MBA student clubs at NYU Stern maintain their own alumni relationships; some of these alumni can be accessed directly through Club Officers and the CampusGroups website. Students are encouraged to seek out clubs that serve their career interests, as membership events often include alumni networking events and mixers.

For more information on the NYU Stern global alumni community:

- visit the alumni website at sternalumni.nyu.edu
- contact the Office of Development and Alumni Relations via phone at [\(212\) 998-4040](tel:2129984040) or via email at alumni@stern.nyu.edu
- or feel free to stop by the Office of Development and Alumni Relations in person on the 10th floor of KMC.

Some Stern alumni (and their companies) you may have heard of:

Alan Greenspan
Former Chairman,
Federal Reserve

Kenneth Langone
Founder,
Home Depot

Farooq Kathwari
Chairman & CEO,
Ethan Allen Interiors, Inc.

Technology at Stern

Email? Printing? Wireless? Laptops? Your Technology FAQ's answered here.

Also be sure to check out the Stern IT checklist for new students at:

<https://sites.google.com/a/stern.nyu.edu/sternit/home/newstudents>

Technology Essentials

Your Net ID, “abc123”

Your Net ID is a three letter, three number unique identifier (i.e., abc123) that you will use frequently at Stern.

You can find your Net ID by checking the back of your NYU ID, or if you do not have an ID and have yet to activate your Net ID, go to the following website (<https://start.nyu.edu/ibin/getnetid.cgi>, you'll need your student ID number (which begins with “N” and should be on your welcome packet) and your birthdate.

Sternlinks

Sternlinks (<http://sternlife.stern.nyu.edu/st/dashboard>) is your one-stop-shop for links to all the important school systems such as:

- NYU Classes (Class management)
- CampusGroups (Club communications and scheduling)
- AIS (Administrative management, tuition payment)
- Google Mail, Google Calendar (Email/Calendar)
- Google Docs, Google Sites (Collaboration)
- Facilities (Room reservation)

Set SternLinks (<http://sternlife.stern.nyu.edu/st/dashboard>) as one of the favorites in your web browser, you'll be using it plenty!

Email At Stern

You'll receive TWO NYU email addresses:

1. Main Stern email (me123@stern.nyu.edu)
2. General NYU email (me123@nyu.edu)

Typically you'll only use your Stern email on a daily basis, however on rare occasion announcements will be sent to your general NYU account. To make sure you don't miss anything important, we recommend forwarding your **general** nyu.edu address to your *school* stern.nyu.edu address to consolidate your NYU emails in one convenient place.

Setting up nyu.edu forwarding:

- 1) Access <http://home.nyu.edu>
- 2) Click “Preferences” in the top of the screen
- 3) Click “Edit” on the “Mail forwarding” options under “Your E-Mail” and enter the email address you wish to forward to (typically me123@stern.nyu.edu)

The screenshot shows the NYUHome interface. At the top, the navigation bar includes 'NEW YORK UNIVERSITY NYUHome', 'Preferences' (circled in red), 'Channels', 'Ask ITS', and 'Log Out (ksa249)'. Below the navigation bar is a banner image of a NYU building with the 'NYUHome' logo and 'E-mail' and 'Splashes' icons. A menu bar contains 'Home', 'Academics', 'Research', 'News', 'Files', and 'NYU Life'. The main content area is titled 'Summary of Settings & Preferences for Kazim S Ali'. It is divided into two columns: 'Your NYUHome Account' and 'Your E-Mail'. The 'Your NYUHome Account' section includes 'University ID' (N13219265), 'NetID' (ksa249), and 'Password' (Expires: 02/11/2012). The 'Your E-Mail' section includes 'Name' (Kazim S Ali), 'NYUHome address' (ksa249@nyu.edu), 'Personal address(es)', 'NYU Directory address' (kazim.ali@stern.nyu.edu), 'Mail forwarding' (Mail forwarding is enabled, with an 'EDIT' button circled in red), and 'Vacation message' (Vacation message is disabled, with an 'EDIT' button).

Note: Your home.nyu.edu account is associated with your general NYU ID and has a separate password from your Stern account. You may configure your general school password through start.nyu.edu.

Logging into your Stern email:

Log into SternLinks (see Tech Essentials section above), and click Gmail@Stern under the Single-Sign On to login to your Stern email.

As you'll notice, Stern utilizes Gmail as its email system. Many of you are already familiar with how to utilize Gmail as your email system, but if you're not, check out these training videos (<https://sites.google.com/a/stern.nyu.edu/google/training/gmail-videos>)

What if I already have a gmail account?

If you are a Stern user with one or more personal, public Gmail accounts and mailboxes, those will stay completely separate from your Stern E-mail account and mailbox that is powered by Google.

Setting up your Stern email on your mobile device

To setup your Stern email on your mobile device, follow one of the following guides (based on your device manufacturer):

- iPhone: <https://sites.google.com/a/stern.nyu.edu/google/migration-guides/iphone-configuration>
- Blackberry: <https://sites.google.com/a/stern.nyu.edu/google/migration-guides/configure-blackberry-without-gmail-app>

Setting up your desktop email client (Outlook, Thunderbird, Mac Mail):

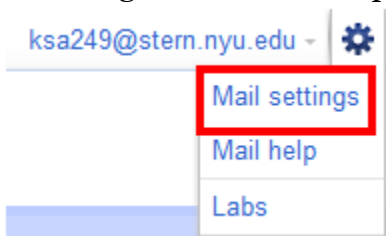
If you'd like to use a desktop email client to access your Stern email, utilize one of the following setup guides:

- Outlook: <https://sites.google.com/a/stern.nyu.edu/google/outlook-setup/outlook-google-sync-app>
- Thunderbird: <https://sites.google.com/a/stern.nyu.edu/google/migration-guides/thunderbird-configuration>
- Mac Mail: <https://sites.google.com/a/stern.nyu.edu/google/migration-guides/mac-mail-for-new-users>

Setting up stern.nyu.edu forwarding:

If you wish to consolidate your email into one inbox, or cannot access your Stern email at work because of security restrictions, you can also setup your stern email address to forward to a personal or work account. Forwarding of the Stern email address is controlled through your Gmail@Stern settings.

- 1) Log into Gmail@Stern
- 2) Click the gear icon at the top right of the screen, then click “**Mail Settings**”



- 3) Click the Forwarding and POP/IMAP tab
- 4) Under the Forwarding option, enter an address to forward your Stern email to.

Tip: By forwarding both your general NYU email to your stern email and your stern email to your personal email, you ensure that all your NYU-related emails wind up in one place.

Question: “Why the heck do I have two school email accounts?”

Answer: Stern developed their own technology infrastructure to better meet the unique needs of business school students – as a result, Stern specific services (Simon, AIS) are managed separately from those of the university in general (home.nyu.edu). So you’ll need two logins.

Question: “Where do I change and manage my passwords?”

Answer: Please go to <http://simon.stern.nyu.edu/>. You will find the tab for changing your password at the top of the page.

Setting Up a Vanity Email Address

If you’re like me, you probably prefer being referred to by your name rather than your Net ID. Your primary email address contains your Net ID (me123@stern.nyu.edu), but you may set up a vanity address using your first and last name to better represent yourself as a business professional (kazim.ali@stern.nyu.edu). Stern explicitly forbids the use of nicknames and partial names – and they’ve developed the latest in automated anti-nickname technology (ex: kali@stern.nyu.edu will be rejected by the system).

- 1) Access <http://simon.stern.nyu.edu>
- 2) Click “**Personal Address**” at the top of the screen

Note: Your vanity email address and primary email address both will receive the same emails without additional configuration (the vanity email address is an alias for your primary account).

Wireless Access

All locations in KMC and Tisch have wireless internet access. Instructions to setup wireless access are below:

- <https://sites.google.com/a/stern.nyu.edu/sternit/home/wireless>

Printing At Stern

As a student at Stern, you have access to printers on campus. When printing from a Stern computer, your print job will be sent to the print system. The system will hold your print jobs until you release them at a Release Station. To release a print job, walk over to a printer which will typically have a LCD panel near it, swipe your NYU ID, and follow the prompt on the screen to print your document. By default you can print 1,000 sheets per year (both sides).

Where can you find these printers?

KMC Building:

K381 (Rotunda)
K491 (Rotunda)
K470 (Starbucks Lounge)

Shimkin Building:

S2100 (Reading Room)
S2110 (Meeting Room)
2101 (Bloomberg Room inside of S2100)
4130 (Meeting Room)
S5154 (Right Outside of OCD office)
S6130 (MBA Student Leader Suite)

Note: For the most up-to-date list of printer locations check the IT website at: <https://sites.google.com/a/stern.nyu.edu/sternit/home/guides/print>

How do I print from my laptop?

To install Print@Stern on your laptop you will need to go to <https://sites.google.com/a/stern.nyu.edu/sternit/home/guides/print> and follow the instructions.

Increasing Your Printer Quota

If your printing needs exceed the 1000 page quota, you may add additional pages by following the instructions here <https://sites.google.com/a/stern.nyu.edu/sternit/home/guides/print>. Typically less than 5% of students per year will need to increase their quota, but you might if you decided to print out several copies of Professor Damodaran's corporate finance class notes.

Laptops at Stern

Requirements

All students are required to have a laptop on campus. In practice, full-time students will need laptops (since there are not enough terminals to go around) but part-time students can often get away using their home or office computers.

In purchasing a laptop for school, Stern recommends the following laptop models and suggested specifications: <https://sites.google.com/a/stern.nyu.edu/sternit/home/laptop>

Dell E6320 or Apple MacBook Pro 13'

Note: If you purchase a laptop at the NYU Computer Store you can make installment payments interest free and will get hardware support from the IT Help Desk.

Software Requirements

MS Office is required for both Mac and PC users and is available at a reduced price to students with valid NYU ID cards. To order, visit the [NYU Computer Store website](#).

IT Help Desk

For any of your technical questions, stern provides a helpdesk service to help you get to where you need to go. You can either email them at helpdesk@stern.nyu.edu, call them at 212-998-0180 or visit them in person in the basement of KMC UC-120.

Where Can I Study?

You've got a big case study coming up, and you need a place to take your group to study, or you need a quiet place to cram for that Finance Midterm.

Let's take a quick look at where you can go.



All locations in KMC and Tisch have wireless internet access. Details on:

<https://sites.google.com/a/stern.nyu.edu/sternit/home/wireless>

Here's a quick legend for some of the access and study rules:



Means this place requires a card to access, you swipe to get in.



This location is reserved for MBA's only. Undergrads can be kicked out.



Shhh! This is a quiet study space.



This uses the online reservation system at Campusgroups located at:

<https://nyustern.campusgroups.com/rooms.aspx>

Try our Mobile App to reserve rooms (beta testing as of 6/1/2013)

Open <http://nyustern.campusgroups.com/rooms> on your Mobile (iPhone/iPad, Android, Windows Phone)

Meeting rooms can be reserved for up to 4 consecutive hours at a time, and one room for any given student, and usually require at least three students to use the space. If you're 15 minutes late, your reservation can be forfeited (doesn't apply to administrative reservations). Individual spots at the reading rooms can be reserved for 3 hours per calendar day, and again, one spot per student!

KMC UC/1st Floor

KMC Lobby When not occupied by student groups, located in the back right as you enter the main lobby, an area with four stools, power outlets, new glass-top tables and a view of the lobby.

KMC Lobby 2 Behind the security guards, four couch seats and a small table. A printer is around the corner.

Sosnoff Lounge Located under the Grand Staircase, most people will recognize this space with its couches, chairs, and tables as the place you get a snack or dinner. People also study here.

KMC UC-100 The Beer Blast room is converted to an MBA study lounge with chairs and tables during the rest of the week when it's not in use as a classroom. This is located in the Upper Concourse, one floor down.



KMC 1-73A/B/E, 1-75A/B/C Located in the corridor between Tisch and KMC, you have six small meeting rooms inside here. There's also external computer terminals, a printer, and a copier here in the main room. Requires: 3 students/room.



KMC 2nd Floor

KMC 2-100: 46 Quiet, individual study cubicles inside here. Reserve ahead of time - individual spots. There's a sub-room inside KMC 2-101 that contains Bloomberg computers & another printer. Large communal tables in the room, too.



KMC 2-110: 18 Meeting rooms inside here. There's also a printer. Reserve ahead of time to get your spots here. Requires: 3 students/room.



KMC 3rd Floor

3rd Floor Rotunda: 2 print stations, 10 computers, and spaces for group tables and individual tables against the windows. It can get noisy, especially when classes have breaks.



KMC 4th Floor

KMC 4-130: 6 Meeting rooms inside here. There's also a printer, a couple of lounge seats, stapler, and long table to sit at. Reserve ahead of time to get your spots here. Requires: 3 students/room.



4th Floor Rotunda: 2 print stations, 4 computers in the hall, located above the 3rd Floor Rotunda (so some noise from below), and spaces for group tables and individual tables against the windows. Can be noisy.



KMC 4-70: Starbucks Lounge: Named due to the similar feel and colors, this is an open study room with a printer, seats and laptop tables.



KMC 5th Floor

Outside KMC 5-100, Computer Stations: A print station, 8 computers, 2 printers, tucked away in the far back corner outside the OCD office.

WARNING: As much as we are surrounded by Sternies, please remember to always keep an eye on your things. Theft does happen, and you are responsible for your own belongings. Don't leave your phone or valuables unattended.



Stern Classrooms: Classrooms may be used if open, but note that professors and administrators can kick groups out for academic purposes or school uses. Student activities have second priority. If you have a reservation and the room is locked, contact the front desk to open the room. To reserve classrooms for activities or classes, review: <http://www.stern.nyu.edu/portal-partners/student-activities/services-forms/request-space-event-services/index.htm>

Outdoor Spaces:

Gould Plaza: The large open plaza space that is above Paulson Auditorium, with seating. Around the corner is a secured bike rack, too, accessible via a swipe card.

4th Floor Outdoor Patios: Located on the fourth floor, there are two patios, one facing Gould Plaza and a second along the back of Stern facing West 3rd St. These are open seasonally, and usually only during the day.

Other Outdoor Patios in Stern: There are a number of other outdoor platforms in Stern, but most of them are not accessible to the student body.

Other Options:

There are other options for study space if it seems like the building is filled up. Keep in mind, these are open often to the rest of NYU or the public.

Tisch: The undergraduate building of NYU Stern has numerous lobby spaces, classrooms, study areas, and laptop stations, but undergraduates usually have priority here. Accessible from KMC via the 1st floor corridor or the Upper and Lower Concourse levels.

KMC-Bobst Corridor: Located outside between KMC and Bobst, there are multiple metal chairs and tables here to sit. Not well-lit at night, though.

Bobst Library (70 Washington Sq. South): The massive brick building beside KMC, you can find study rooms in the lower level, and throughout the stacks on levels 4 through 10. The mezzanine is a good place to wait out bad weather, and you can rent laptops (strict about tardy returns) here, too.



Kimmel Center (60 Washington Sq. South): The student center beside Bobst has a Commuter Lounge on the 2nd floor, and lounges on either side of the main stairway entering the building. Floors 2, 7, 8, and 9 all contain more study areas.



Washington Square Park: Located just north and west of NYU Stern, and in front of Bobst and Kimmel, you'll find a large park. Recently undergoing renovation, there are spaces to sit and study on stone or metal benches, some tables, and grass. Plus a fountain and a dog run, too.

For wireless access on the NYURoam network (outside of Stern/KMC/Shimkin/Tisch), you can look at this page: <http://www.nyu.edu/its/wireless/>



Got Food?

Trapped in KMC and need a quick bite?

SOSNOFF LOUNGE / GRAD CAFE is an easy option located on the 1st Floor of KMC. Sosnoff offers drinks, coffee, snacks, and pre-made salads and sandwiches.

Sounds good, but how do I get there?

From 4th Street Entrance:

Walk past elevators, go down small flight of stairs and turn right.

From Schwartz Plaza Entrance:

Pass information desk and turn left.

Hours:

Monday – Thursday: 8 am to 8 pm

Friday: 8 am to 7 pm

Saturday: 8 am to 3:30 pm

Got a late night group project or an early morning study session and need a quick jolt of caffeine or a sugar high?



KMC has **vending machines** with drinks, snacks and candy located on floors 2, 3 and 6 between the two sets of elevators on the north side of the building.

Neighborhood Eats

Whether you want to grab something on your way to class or plan a nice dinner out with friends, we've scoped out many of the offerings within walking distance of NYU and noted cost ranges (\$ to \$\$\$); where available, websites have been listed so you can check out menus, hours, etc.

Around KMC

Sosnoff Lounge \$ | Café | KMC ground floor

Starbucks, Violet Café \$ | Café | 79 Washington Square (entrance on West 4th)

NB: Generally closed on holidays or weekends. Expect long lines during peak class times.

Think Coffee \$\$ | Coffee Shop | 248 Mercer below West 4th Street | 212.228.6226 |

www.thinkcoffeenyc.com

Campus Eatery \$ | Café | 31 West 4th Street at Greene Street | 212.475.3607

West 3rd Commons \$\$ | Bar Food (American Comfort) | 1 West 3rd Street | 212.529.2059 |

www.west3rdcommon.com

Dojo Restaurant \$\$ (Cash only) | Asian/Japanese (Vegetarian-Friendly) | 14 West 4th Street | 212.505.8934

Duane Reade \$ | Drug Store | 4 West 4th Street | 212.473.1027 | NB: Sells snacks and beverages

Little Atlas Café \$ | Café/Vegan | 6 West 4th Street at Mercer | 212.253.5535

Favela Cubana \$\$ (Cash Only) | Brazilian/Cuban | 543 LaGuardia Place at West 3rd Street |

212.777.6500 | www.favelacubana.com

Sammy's Halal \$ (Cash Only) | Food Cart | Gould Plaza outside KMC

East of KMC

Au Bon Pain \$ | Bakery, Café | 684 Broadway between 3rd & 4th Streets | 212.420.1694

Bruno Bakery \$ | Bakery | 506 LaGuardia Place between Houston Street and Broadway |

212.982.5854 | www.pasticceriabruno.com

Le Basket \$ | Deli | 683 Broadway near Great Jones Street | 212.420.9772 | www.lebasketnyc.com

McDonald's \$ | Burgers, Fast Food | 724 Broadway near Washington Place | 212.559.9660

Subway \$ | Subs/Sandwiches | 550 LaGuardia Place near West 3rd Street | 212.358.8100

West of KMC

Amity Hall \$\$ | Pub Food | 80 West 3rd Street near Thompson Street | 212.677.2290 |

www.amityhallnyc.com

Shade To Go \$\$ | Crepes, Takeout (window on W 3rd) | 241 Sullivan Street near West 3rd Street |

212.982.6275

The Half Pint \$\$ | Pub Food | 76 West 3rd Street near Thompson Street | 212.260.1088 |

www.thehalfpintnyc.com

Negril Village \$\$\$ | Caribbean | 70 West 3rd Street near Thompson Street | 212.477.2804 |

North of KMC

Au Bon Pain \$ | Bakery, Café | 58 East 8th Street at Broadway | 212.475.8546

Café University | \$ | Café/Deli | 1 University Place near Waverly Place | 212.995.0111

Josie Woods Pub | \$ | Pub Food | 11 Waverly Place between Mercer & Greene Streets | 212.228.6806 | www.josiewoods.com

Pizza Mercato \$ | Pizza | 11 Waverly Place between Mercer & Greene Streets | 212.420-8432 | www.ordermercato.com

Subway \$ | Subs/Sandwiches | 29 East 8th Street near University Place | 212.353.1646

Apple Restaurant & Bar | Thai, Vegetarian | 17 Waverly Place between Mercer and Greene Streets | 212.473.8888 | www.applerestaurant.com

Burger Creations \$\$ | Burgers | 52 East 8th Street between Greene and University Place | 212.539.1909 | www.burgercreations.com

Cafetasia \$\$\$ | Thai | 38 East 8th Street between University Place and Greene Street | 212.529.2363 | www.cafetasia.com

Chipotle | \$ | Mexican/Fast Food | 55 East 8th Street near Mercer Street | 212.982.3081

Cosi | \$\$ | Sandwiches | 53 East 8th Street near Mercer Street | 212.260.1507

Crepeaway | \$\$ | Crepes | 31 Waverly Place between Greene Street and Washington Square East | 212.706.8569 | www.crepeaway.com/

Maoz \$\$ | Vegetarian, Kosher | 59 E 8th Street between Greene Street and University Place | 212.420.5999 | www.maozusa.com

Murphy & Gonzalez \$\$ | Pub Food | 21 Waverly Place at Greene Street | 212.529.1500 | www.murphy-gonzalez.com

NYU Torch Club \$\$\$ | New American | 18 Waverly Place between Mercer & Greene Streets | 212.998.6724 | www.nyu.edu

Oren's Daily Roast \$\$ | Coffee Shop | 31 Waverly Place between Greene Street and Washington Place | 212.338.0014 | www.orendailyroast.com

Space Market \$ | Deli/Sandwiches | 1 University Place between North Washington Square and Waverly Place | 212.677.0044 | spacemarketnyc.com

'wichcraft \$\$ | Sandwiches | 60 East 8th Street between Greene Street & University Place | 212.780.0577 | www.wichcraftnyc.com

NYU Dining Halls (Need NYU ID for admission)

Peet's Coffee | 5-11 University Place near 8th Street

Kosher Eatery | 5-11 University Place near 8th Street

Starbucks @ Faye's | 45 West 4th Street near Greene Street

Kimmel Marketplace | 60 Washington Sq. Park South, 3rd Floor

Weinstein Dining Hall | 5-11 University Place near 8th Street

Other locations:

<http://www.campusdish.com/en-US/CSE/NYU/Locations/LocationsHome.htm>

Farther from KMC in All Directions

Famous Famiglia \$ | Pizza | 757 Broadway (near 8th Street) | 212.353.2900 | www.famousfamiglia.com

Five Guys Burger \$\$ | Burgers, Fast Food | 494 LaGuardia Place near Houston Street | 212.228.6008 | www.fiveguys.com

Gizzi's Coffee \$ | Coffee Shop | 16 West 8th Street (near 5th Avenue) | 212.353.0099 | www.gizzisnyc.com

The Grey Dog's Coffee \$ | Coffee Shop | 90 University Place (at East 12th Street) | 212.414.4739 | www.thegreydog.com

Kati Roll Company \$ | Indian | 99 MacDougal Street (near Bleecker Street) | 212.420.6497 | www.thekatirollcompany.com

Magnolia Bakery \$ | Bakery | 401 Bleecker Street (at 11th Street) | 212.462.2572 | www.magnoliabakery.com

Mamoun's Falafel \$ (Cash Only) | Falafel | 119 MacDougal Street (at W 3rd Street) | 212.674.8685 | <http://mamouns.com/>

Pasticceria Rocco \$ | Bakery | 243 Bleecker Street (near Carmine Street) | 212.242.6031 | www.pasticceriarocco.com

Ray's Pizza \$ | Pizza | 2 St. Mark's Place (near 3rd Avenue) | 212.533.6656 | www.rayspizzabagelcafenyc.com

Tea Spot \$ | Tea Room | 127 MacDougal Street (near West 3rd Street) | 212.832.7768 | www.teaspotnyc.com

1849 Restaurant \$\$ | Tex Mex, Bar Food | 183 Bleecker Street (near MacDougal Street) | 212.505.3200 | www.1849nyc.com

Boyd Thai \$\$ | Thai | 210 Thompson Street (near Bleecker Street) | 212.533.7290 | www.boydthainyc.com

Eva's \$\$ | Middle Eastern, Vegetarian | 11 West 8th Street (near 5th Avenue) | 212.677-3496 | www.evashealthfood.com

Olive Tree Cafe \$\$ | Middle Eastern | 117 MacDougal Street (at West 3rd Street) | 212.254.3480 | <http://www.comedycellar.com/olive.shtml>

Otto Pizzeria \$\$\$ | Italian, Pizzeria (owned by Mario Batali) | 1 5th Avenue (near Washington Mews, entrance on 8th St) | 212.995.9559 | www.ottopizzeria.com

Phebe's \$\$ | American (Traditional), Bar | 359 Bowery Street (near 3rd Street) | 212.358.1902 | www.phebesnyc.com

Quantum Leap \$\$ | Vegetarian, Vegan | 226 Thompson Street (near West 3rd Street) | 212.677.8050 | <http://www.quantumleaprestaurant.com>

Red Bamboo \$\$ | Vegetarian, Soul Food, Vegan | 140 West 4th Street (near MacDougal Street) | 212.260.1212 | www.redbamboo-nyc.com

Sangam \$\$ | Indian | 190 Bleecker Street (near 6th Avenue) | 212.228.4648

Silver Spurs \$\$ | Diner, Burgers | 490 LaGuardia Pl (near Houston) | 212.228.2333 | www.silverspursny.com

Souen \$\$ | Asian-Fusion, Vegetarian | 28 East 13th Street (near 5th Avenue) | 212.627.7150 | <http://souen.net>

Spice \$\$ | Thai | 104 Second Avenue (at 6th Street) | 212.533.8900 | <http://www.spicethainyc.com>

Spice \$\$ | Thai | 77 East 10th Street (near 4th Avenue) | 212.388.9006 | <http://www.spicethainyc.com>

Suzie's \$\$ | Chinese | 163 Bleecker Street (near Thompson Street) | 212.777.1395 | <http://www.suziesrestaurant.com>

La Villette \$\$\$ | New American | 10 Downing Street (at 6th Avenue) | 212.255.0300 | <http://www.lavillettenyc.com/>

Blue Ribbon Brasserie \$\$\$ | Seafood, American (Traditional) | 97 Sullivan Street (near Spring Street) | 212.274.0404 | <http://www.blueribbonrestaurants.com>

Blue Water Grill \$\$\$ | Seafood | 31 Union Square West (at 16th Street) | 212.675.9500 | www.bluewatergrillnyc.com

Café Espanol \$\$\$ | 172 Bleecker Street (near Sullivan Street) | 212.505.0657 | www.cafeespanol.com

Choga \$\$\$ | Korean | 145 Bleecker Street (at LaGuardia Place) | 212.598.5946 | www.choganyc.com

Ippudo \$\$\$ | Japanese | 65 Fourth Avenue (at 9th Street) | 212.388.0088 | <http://www.ippudo.com/ny>

Jane | \$\$\$ | New American | 100 West Houston Street (near LaGuardia Place) | 212.254.7000 | www.janerestaurant.com

Knickerbocker Bar & Grill \$\$\$ | American (Traditional) | 33 University Place (near 8th Street) | 212.228.8490 | www.knickerbockerbarandgrill.com

Mercer Kitchen \$\$\$ | New American | 99 Prince Street (at Mercer Street) | 212.966.5454 | <http://www.jean-georges.com>

Miyabi \$\$\$ | Sushi, Japanese | 121 West 3rd Street (near MacDougal Street) | 212.228.1688 | <http://www.miyabisushiny.com/>

Patsy's Pizza \$\$\$ | Pizzeria, Italian | 67 University Place (near East 10th Street) | 212.533.3500 |

Pearl Oyster Bar \$\$\$ | Seafood | 18 Cornelia Street (near Bleecker Street) | 212.691.8211 | <http://www.pearloysterbar.com>

The Smith \$\$\$ | New American | 55 Third Avenue (at 11th Street) | 212.420.9800 | www.thesmithnyc.com

OMG! I Need A Drink!

Just took your Firms & Markets midterm and need something stronger than Vitamin Water? This list of our favorite watering holes around campus should point you in the right direction!

If it happens to be a Thursday, head straight to

BEER BLAST!

(Fall & Spring Semesters)

Thursdays

6-10 pm

Room UC-100

(Food arrives @ 6 pm, 7:20 pm & 9:05 pm and tends to go fast!)

***It's a great place for
FT, PT & EMBA Sternies to mix and mingle!***

Gastropubs

WEST 3RD COMMON

1 W 3rd St - (212) 529-2059
#nowdrinking: Magic Hat #9

AMITY HALL

80 W 3rd St - (212) 677-2290
#nowdrinking: Chimay

MURPHY & GONZALEZ

21 Waverly Pl - (212) 529-1500
#nowdrinking: Rip Cords

THE HALF PINT

76 W 3rd St - (212) 260-1088
#nowdrinking: Boddingtons & a Beer Tower

Classier Joints

APPLE BAR

17 Waverly Pl- (212) 473-8888
#nowdrinking: Geisha Martini

THE DOVE PARLOUR

228 Thompson Street - (212) 254-1435
#nowdrinking: Champagne Cocktail

ANGEL'S SHARE

8 Stuyvesant St - (212) 777-5415
#nowdrinking: Bartenders Inspiration

PRAVDA

281 Lafayette St - (212) 226-4696
#nowdrinking:
A Dirty Martini with blue cheese stuffed olives

Late Night Fun

CHINATOWN BRASSERIE

380 Lafayette Street- (212) 381-4911
#nowdrinking: Ginger Dragon & Dancing

FAT CAT

75 Christopher Street- (212) 675-6056
#nowdrinking: Beers on Tap & Pool

Sports Bars

TRIONA's

237 Sullivan Street - (212) 982-5222
#nowdrinking: IPA

THE VILLAGE TAVERN

46 Bedford Street- (212) 741-1935
#nowdrinking: Amstel Light

GALWAY HOOKER

133 7th Avenue (212) 675-6220
#nowdrinking: Raspberry Stoli and Soda

3 SHEETS SALOON

134 West 3rd Street - (212) 777-1733
#nowdrinking: Bud Light
~\$1 drafts on Wednesdays

RED LION

151 Bleecker Street- (212) 260-9797
#nowdrinking: Black and Blue

BARROW STREET ALE HOUSE

15 Barrow Street- (212) 691-6127
nowdrinking: Guinness

Irish Pubs

SLAINTE

304 Bowery - (212) 253-7030
#nowdrinking: Whisky on the rocks

GMT- English Pub

142 Bleecker Streer (646) 863-3776
#nowdrinking: GMTeaTime

SWIFT

34 E 4th St - (212) 227-9438
#nowdrinking: Harp on Tap

WILFIE & NELL

228 W 4th Street- (212) 242-2990
#nowdrinking: Hefweizen

Wine Bars

VYNE

82 West Third Street - (212) 353-8963
#nowdrinking: Australian White

VBAR WINE BAR

225 Sullivan Street- (212) 253-5740
#nowdrinking: Cotes du Rhone

TEA SPOT WINE SPOT

127 MacDougal Street (212) 505-0969
#nowdrinking: Merlot

8TH STREET WINE CELLAR

34 E 4th St - (212) 227-9438
#nowdrinking: Sauvignon Blanc

AROMA WINE BAR

36 E 4th Street- (212) 375-0100
#nowdrinking: Pinot Noir

All About The Beer

PECULIER PUB

145 Bleecker Street - (212) 353-1327
#nowdrinking: Blue Point Blueberry
~400 Beers available

BLIND TIGER

281 Bleecker Street- (212) 462-4682
#nowdrinking: Duvel Green

VOL DE NUIT

148 W 4th St - (212) 982-3388
#nowdrinking: Leffe Blonde and a
Bucket of Mussels with a Side of Fries

MACDOUGAL STREET ALE HOUSE

122 Macdougall Street- (212) 254-0006
#nowdrinking: Newcastle

On The Dive Side

OFF THE WAGON

109 MacDougal St - (212) 533-4487
#nowdrinking:
Pitcher of Coors at the Pong Table

THE VILLAGE POURHOUSE

64 3rd Ave - (212) 979-2337
#nowdrinking: Birthday Cake Shots

THE BACK FENCE

155 Bleecker Street (212) 475-9221
#nowdrinking: Budweiser

WICKED WILLY'S

149 Bleecker St - (212) 254-8592
#nowdrinking: Jose Cuervo & Karaoke

KETTLE OF FISH

59 Christopher St - (212) 414-2278
#nowdrinking: Amstel Light

BOTANICA

47 E. Houston Street - (212) 343-7251
#nowdrinking: Dark & Stormy

JOSIE WOODS PUB

11 Waverly Place - (212) 228-6806
#nowdrinking: MGD

LE SOUK

510 Laguardia Place- (212) 777-5454
#nowdrinking: Sparkling Pear & Hookah

More Social

PHEBE'S

359 Bowery St - (212) 358-1902
#nowdrinking: Vodka Soda

BBAR

40 E 4th St - (212) 475-2220
#nowdrinking: Sangria

BLUE HAVEN

108 W. Houston Street- (212) 505-3400
#nowdrinking: Jaeger Ski Shots

BUSKERS

92 W Houston Street - (212) 381-4911
#nowdrinking: Melon Mojito

FAT BLACK PUSSYCAT

130 W 3rd St - (212) 533-4790
#nowdrinking: Vodka Cran

THUNDER JACKSONS

169 Bleecker St.- (212) 677-6700
#nowdrinking: Shock Top from a Plastic Boot

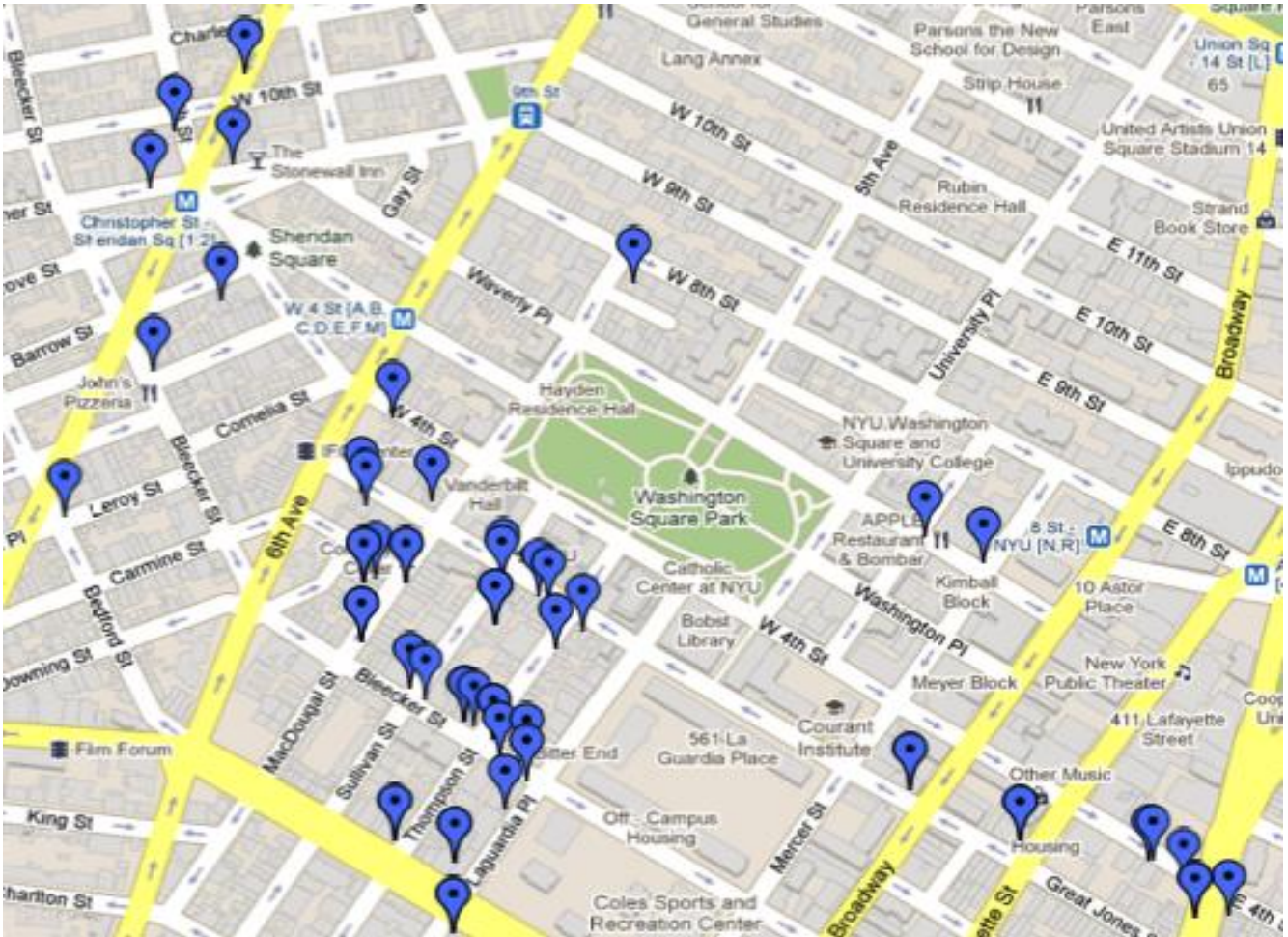
NEVADA SMITHS

74 3rd Avenue (212) 982-2591
#nowdrinking: Ommegang & Karaoke Thurs.

THE CENTRAL BAR

109 E. 9th Street - (212) 529-5333
#nowdrinking: Bud Light

The “How Do I Find The Bar?” Map



To Link to a Google Map for these locations:

<http://maps.google.com/maps/ms?msa=0&ie=UTF8&ll=40.730836,-73.997297&spn=0.009333,0.021093&z=16&msid=207197199398096139517.0004a61ca3b7836f35b45>

Where Can I Get Books, a Laptop & School Supplies?

Text Books

NYU Bookstore

(Note: The Professional Bookstore is now part of the Main Bookstore at this location.)

726 Broadway

(212) 998-4667

<http://www.bookstores.nyu.edu/>

Hours: Monday – Saturday..... 10am - 9pm

Sunday..... 11am - 6pm

Instructions:

To get a list of the books you need click on the link to the NYU bookstore above. Then click on “Textbook Ordering & Inquiry.” Next click on “Find Your Textbooks.” Now select the term, enter your net id & date of birth. Your list of books including ISBN numbers will appear.

Amazon is another great source for books, both new and used: www.amazon.com

In fact, Amazon offers a free six month membership in Amazon Prime (benefits include free 2-day shipping) to students, all you need is your stern email address to qualify:

<http://www.facebook.com/l.php?u=http%3A%2F%2Fwww.amazon.com%2Fgp%2Fstudent%2Fsignup%2Finfo&h=ec1a6>

Textbooks’R’us is another online source for textbooks with numerous promotions for free shipping:

<http://www.textbooksrus.com/>

Additional online sources for textbooks include: <http://www.textbookrevolution.org> and <http://www.textbooks.com/> among others.

You can also **rent your books** for the semester. If interested in renting, try out these sites:

<http://nyubookstore.rentsbooks.com/>, <http://www.chegg.com/>, <http://www.textbooksrus.com> OR <http://www.bookrenter.com/>

Some **eBooks** are available through “CafeScribe”, “Jumpbooks” and “CourseSmart eBooks”:

<http://www.bookstores.nyu.edu/main.store/booksearch.html>. The list of available eBooks is growing every day.

NYU Stern Book Swap

At the end of each semester a grassroots book swap tends to pop up on Facebook. Here students can swap books with those who are in the opposite core classes. Be sure to check Facebook in late August and early January to find these “Swaps” if interested.

Computers & Supplies

Stern MBA Computer Requirements: <http://www.stern.nyu.edu/it/services/mobile.html>

There are countless places online to order a computer that meets the requirements outlined by Stern such as: <http://www.bestbuy.com>, <http://www.dell.com>, and <http://www.hp.com>.

If you would like to purchase a computer in person, the stores below would be happy to help:

NYU Computer Store*

242 Greene Street
(212) 998-4672
<http://www.bookstores.nyu.edu/computer.store/>
Mon – Friday 10am – 6 pm
Saturday 11am – 5 pm
Sunday Closed

Best Buy

1280 Lexington Avenue
(917) 492-8870
<http://www.bestbuy.com>

Mon – Thurs 10am – 9pm
Fri – Sat 11am – 9:30pm
Sat – Sun 11am – 8pm

Best Buy

1880 Broadway @ 62nd St
(212) 246-9734
<http://www.bestbuy.com>

Mon – Thurs 10am – 9pm
Fri – Sat 10am – 10pm
Sunday 11am – 7pm

Best Buy

529 5th Avenue
(212) 808-0309
<http://www.bestbuy.com>

Mon – Fri 9am – 9pm
Saturday 10am – 9pm
Sunday 11am – 8pm

J&R Computer World

23 Park Row
(212) 238-9000
<http://www.jr.com>

Mon – Wed 10am – 7pm
Thurs – Fri 10am – 7:30pm
Sat – Sun 11am – 7pm

Staples

769 Broadway
(646) 654-6660
<http://www.staples.com>

Mon - Friday 7 am – 8 pm
Saturday 9 am – 6 pm
Sunday 11 am – 6 pm

Staples

390 Avenue of the Americas
(212) 673-1090
<http://www.staples.com>

Mon - Friday 7 am – 8 pm
Saturday 9 am – 6 pm
Sunday 12 pm – 6 pm

**Note: If you purchase a laptop at the NYU Computer Store you can make installment payments interest free and will get hardware support from the IT Help Desk.*

Neighborhood Shops for Stationery & Supplies

Kate's Paperie

435 Broadway
(212) 941-9816
<http://www.katespaperie.com/>

Village Stationery Inc

552 Laguardia Place
(212) 471-1710

College Pen & Stationary

144 Bleecker Street
(212) 460-8700

Virtual Business Library (VBL)



The Virtual Business Library at Stern is your personal research library at Stern or on the go. It is an incredible resource and one you should get familiar with.

You can find the library at: <http://library.nyu.edu/vbl/> or you can access it through Sternlinks. To access the library you need to have an NYU (not Stern) email. Every NYU student has one, so just make sure it is activated and you are good to go.

When you first visit the VBL take a couple of minutes to watch the short tutorial video.

If you need assistance in your search, there are many ways to get help:

- Very comprehensive Business FAQ section:
http://faq.vbl.nyu.edu/recordList?library=nyu_business&institution=NYU
- <http://library.nyu.edu/ask/> includes a chat feature where you can communicate with librarians. This feature is also imbedded on the side of the search pages for easy access.
- IM: AskBobst
- Text/SMS: 646-265-1342
- Call: 212-998-2500
- Email: <http://library.nyu.edu/ask/email.html>
- You can also schedule an appointment to meet with a subject expert:
<http://library.nyu.edu/forms/research/consultations.html>

Even if there is a resource you need that the library does not have, there is an interlibrary loan service. You can make a request through the NYU library (not the business library) and they can borrow it for you and send it as a PDF: <http://ill.library.nyu.edu/illiad/illiad.dll>

Remember, the people working at the library are there to help you. Do not hesitate to contact them when you have any issues. If you have tried to figure out why something is not working or cannot find something, let them know.

I Gotta Run an Errand!

You're at school to meet with your study group and you _____ (need a new battery for your iPhone, need to get some cash, remember you are out of toothpaste, need to hit Fed Ex, etc.). No problem, just consult this list and you can see where to run your errands in the neighborhood. Please be aware that phone numbers and locations may change.

Cellular Service Providers

AT&T Store

745 Broadway
NYC 10003
(At Broadway & Astor)
(212) 677-4673

Verizon Store

581 Broadway
NYC 10012
(Btw W. Houston & Prince)
(212) 431-4613

Sprint

649 Broadway
NYC 10012
(Btw Bleeker & Bond)
(212) 505-3355

T-Mobile

732 Broadway
NYC 10003
(At Broadway & Astor)
(212) 674-5377

ATM Locations

Inside Campus Eatery

31 West 4th Street
(At W. 4th & Greene St)

Outside of Dojo

14 West 4th Street
(At W. 4th & Mercer)

Kimmel Center - 2nd Floor

60 Washington Square South
(Btw Thompson & Laguardia Pl)

Inside Le Basket

683 Broadway
(At Broadway & W. 3rd St)

Citibank

555 LaGuardia Place
(Btw W. 3rd & Bleecker)

Soverign Bank

158 Bleecker Street
(At Bleecker & Thompson)

TD Bank

666 Broadway
(Bleecker & Bond)

Capital One Bank

21 University Place
(University Pl & E. 8th St)

Bank of America

770 Broadway
(Broadway & E. 9th St)

HSBC

20 University Place
(E. 8th & E. 9th St)

Chase Bank

1. 26 Astor Place (Btw Lafayette & Cooper Sq.)
2. 340 Ave of the Americas
(6th Ave & W. 4th St)

NYU Federal Credit Union

14 Washington Pl
(Btw Greene & Mercer)

Drugstores / Pharmacies

Duane Reade (pharmacy)
4 West 4th Street
(Btw Mercer & Broadway)
(212) 473-1027

Duane Reade (pharmacy)
769 Broadway
(Btw E. 8th and E. 9th St)
(646) 602-8274

K-Mart (pharmacy)
770 Broadway (At E. 8th St.)
(212) 253-9661

Thompson Chemists
137 Thompson Street
(Btw Houston & Prince St)
(212) 598-9790

Walgreens (pharmacy)
20 Astor Place
(At Lafayette St)
(212) 375-0734

CVS (pharmacy)
158 Bleecker Street
(At Thompson St)
(212) 982-3133

Shipping

The UPS Store
319 Lafayette Street
(Btw Houston and Bleeker)
(212) 625-0080

US Post Office
201 Varick Street
(One block south of Houston)
(212) 645-0327

FedEx Print & Ship Center
21 Astor Place
(Btw Broadway and Lafayette)
(212) 228-9511

US Post Office
93 4th Ave (Cooper Station)
(Btw 11th and 12th St)
(212) 254-1390

Village Postal Center
217 Thompson Street
(Btw W. 3rd and Bleecker)
(212) 505-0303

Copying (& Stern Business Cards)

Unique Copy Center
252 Greene Street
(Btw Waverly and E. 8th St)
(212) 420-9198

University Copy Center & Graphics
27 Waverly Place
(212) 473-7369

FedEx Print & Ship Center
21 Astor Place
(Btw Broadway and Lafayette)
(212) 228-9511

NYU Copy Central
283 Mercer Street
(Btw Washington & Waverly Pl)
(212) 254-1390

Advanced Copy Center
552 Laguardia Place
(Btw Bleecker and W. 3rd St)
(212) 388-1001
**Note: Order & pick up
Stern business cards here**

To Order Business Cards:
*Go to Sternlinks & Click on
"Business Card Order Form"
Fill out the form & follow the
instructions listed there.*

Miscellaneous

K-Mart
770 Broadway (At E. 8th)
(212) 673-1540
www.kmart.com

Dashing Diva Nail Salon
41 East 8th Street
(212) 375-1350
www.dashingdiva.com

Astor Wines
399 Lafayette Street (At E. 4th)
(212) 674-7500
www.astorwines.com

Swan's NYC Cleaners
542 Laguardia Place
(Btw Bleecker and W. 3rd St)
(212) 673-1032

Gristedes Grocery Store
246 Mercer Street
(at W. 4th Street)
(212) 777-9498

**Aki's Cutting Room Inc
(Haircut)**
250A Greene St
(Btw 8th St & Waverly Pl)
(212) 477-9190

Stern Beyond KMC

I need a workout!

You're in luck, as long as you are enrolled for the current term (e.g. Enrolled in summer classes to gain access in the summer) your NYU ID card will give you access to the following NYU facilities:

The Coles Sport & Recreation Center
181 Mercer Street (Btw Bleecker & W. Houston)
(212) 998-2020
<http://gonyuathletics.com/index.aspx?path=coles>

Palladium Sport Center
140 East 14th Street
(212) 992-8500
<http://www.nyu.edu/palladiumathleticfacility/>

I need a flu shot!

Student Health Center
726 Broadway at Waverly Place – 3rd & 4th Floors
(212) 443-1000

Email: health.center@nyu.edu
<http://www.nyu.edu/shc/>

I need to replace my ID card (or load it up with campus cash)!

NYU Card Center

Main Office - 383 Lafayette Street, Main Floor
(East 4th & Lafayette)
Satellite Office - 125 East 13th Street
(Palladium Residence Hall)
Campus Cash Program Office - 10 Astor Place
(7th Floor)

Email: campuscash.support@nyu.edu
<http://www.nyu.edu/nyucard/>
(212) 443-CARD (2273), select option 2

NYU Card Center Main Office Hours:
Mon-Thurs.....10-6
Friday.....9-5
Sat-Sun.....Closed
Campus Cash Program Office Hours:
Mon-Thurs.....9-5

Got Tickets?

Yes, we do. Not only can you get discounted tickets here, but you can also refill a metro card.

NYU Ticket Central / Skirball Center
566 LaGuardia Place at Washington Square South
(Side entrance to the Kimmel Center)
(212) 998-4941

Email: ticket.central@nyu.edu
Website: www.nyu.edu/ticketcentral/Hours (Fall & Spring Semesters):
Tuesday-Saturday, noon-6

Need to find a book?

Elmer Holmes Bobst Library
70 Washington Square South

<http://library.nyu.edu/> for hours and availability
(212) 998-2500

Are you a MAC or a PC?

Well, it really doesn't matter because the NYU Computer Store has both!

NYU Computer Store (212) 998-4672
242 Greene Street
email: computer.store@nyu.edu
<http://www.bookstores.nyu.edu/computer.store/>

Hours:
Monday – Friday.....10-6
Saturday.....11-5
Sunday.....Closed

How Do I Get to Stern on Public Transportation?

By Subway

- **6** (Lexington Avenue Local) to Astor Place Station. Walk west (make a right) on Astor Place to Broadway, then south (make a left) on Broadway to Waverly Place, and west (make a right) on Waverly Place to Washington Square. *Approximately 7 minutes from the 6.*
- **N / R** (Broadway Local) to 8th Street Station. Walk south on Broadway to Waverly Place, then west on Waverly Place to Washington Square. *Approximately 5 minutes from the N/R.*
- **B / D / F / M** (6th Avenue line) or **A / C / E** (8th Avenue line) to West 4th Street-Washington Square Station. Walk east on West 4th Street or Waverly Place to Washington Square. *Approximately 7 minutes from the B/D/F/M or A/C/E.*
- **1** (7th Avenue Local) to Christopher Street-Sheridan Square Station. Walk east on West 4th Street to Washington Square. *Approximately 9 minutes from the 1.*



By Bus

- [5th Avenue bus](#) (M1 / M2/ M3 / M5) to 8th Street and University Place. Walk south on University Place to Washington Square.
- [8th Street crosstown bus](#) (M8) to 8th Street or 9th Street and University Place. Walk south to Washington Square.

By Interstate or Regional Bus

- Interstate or regional bus to Port Authority Terminal, then 8th Avenue subway (**A / C / E**) downtown (see “By Subway”).

By Train

- [Metro-North Railroad](#) into Grand Central Station, then Lexington Avenue subway (**6**) downtown (see “By Subway”).
- [Amtrak](#) into Pennsylvania Station, then 8th Avenue subway (**A / C / E**) downtown (see “By Subway”).
- [Long Island Rail Road](#) into Pennsylvania Station, then 8th Avenue subway (**A / C / E**) downtown (see “By Subway”).
- [PATH](#) train into 9th Street Station (at 6th Avenue), then walk south to West 4th Street and east to Washington Square.

By Ferry

- [Staten Island Ferry](#) to Whitehall Street/South Ferry, then Broadway (**R**) or Seventh Avenue subway (**1**) uptown (see “By Subway”).

Dude, Where Can I Park My Car?

Driving Directions

From the north or northeast - New York State Thruway, which becomes the Major Deegan Expressway in the Bronx, to Willis Avenue Bridge, across to FDR Drive in Manhattan, south to Houston Street, then west to La Guardia Place (two blocks west of Broadway), then north three blocks to Washington Square.

From the northwest, west, and south - Interstate Highway 95 and/or New Jersey Turnpike to Holland Tunnel, north on Avenue of the Americas (6th Avenue) to West 4th Street and east to Washington Square; or to Lincoln Tunnel, east to 7th Avenue, south to West 4th Street (at Sheridan Square), then east to Washington Square.

Parking Instructions

Step 1) PARK

Thompson Street Garage: 212-677-8741
221 Thompson Street (Between 3rd and Bleecker St.)

Washington Square Garage: 212-533-8312
2 Fifth Avenue (Between 8th Street and Washington Square Park North)

Minetta Lane Garage:, 212-777-3530
122-28 West 3rd Street

Step 2) VALIDATE TICKET (choose 1 of 2 places)

A) Public Safety - Command Center (open 24 hours)

14 Washington Place (Between Mercer & Greene)

B) Jeffrey S. Gould Welcome Center (open until 5:00 weekdays, 4:00 Saturdays)

50 West 4th Street (Corner of W. 4th and Washington Square East)

Step 3) REDEEM VALIDATED TICKET @ PARKING GARAGE

It typically runs \$15 – 20 for up to 12 hours (as opposed to \$30). It's very easy and quick.

****OTHER PARKING DEALS****

(No ticket validation necessary; must have valid NYU ID to swipe; Prices can change)

Washington Square Village Parking: 212-253-9061
1 Washington Square Village (Between 3rd St. and Bleecker St.)
NYU Discounted Price: **\$10.00**

Hilary Gardens Garage: 212-473-8752
300 Mercer Street between 8th Street and Waverly Place – look for the red sign on the left
Entrance also at 741 Broadway, just south of Astor Place (red lettering at entrance)
NYU Discounted Price: **\$14.00** --Enter 6am and stay any 12 hours, Exit by Midnight

Champion Broadway Parking: 212-473-9061
60-68 East 8th Street
Entrance on Mercer between 8th Street and Waverly Place – look for the blue sign on the left
Entrance also on Broadway at Astor Place (blue lettering at entrance)
NYU Discounted Price: **\$16.00** --Enter 6am and stay any 12 hours, Exit by Midnight.

Dude, Where Can I Park My Car? (Part II)

Wanna try parking on the street? Here are some tips!

Free Parking.

Remember, sides of the street do matter!

Typically there's a lot of free parking **after 6 pm on weekdays** and **all day Saturday and Sunday** along:

- **West 4th St.**
- **West 3rd St.**
- **Washington Place**
- **Waverly Place**
- **Greene St.**
- **Mercer St.**
- **University Place**

Meters.

Note: there are both one-hour and two-hour meters.

One-hour Meters.

- On the **south side of Washington Place.**
- Also if you go out further towards **6th Ave.**
- And on **8th Street.**

Two-hour Meters.

- On **La Guardia Place** until 7 pm.

Remember not to block hydrants, and always check for posted temporary no parking signs. They put those up for construction, buses, and more on a regular basis.

On Sundays, there are no meter rules applied, although watch out, they tend to stick up signs for no parking all over on weekends for various street fairs or other construction work.

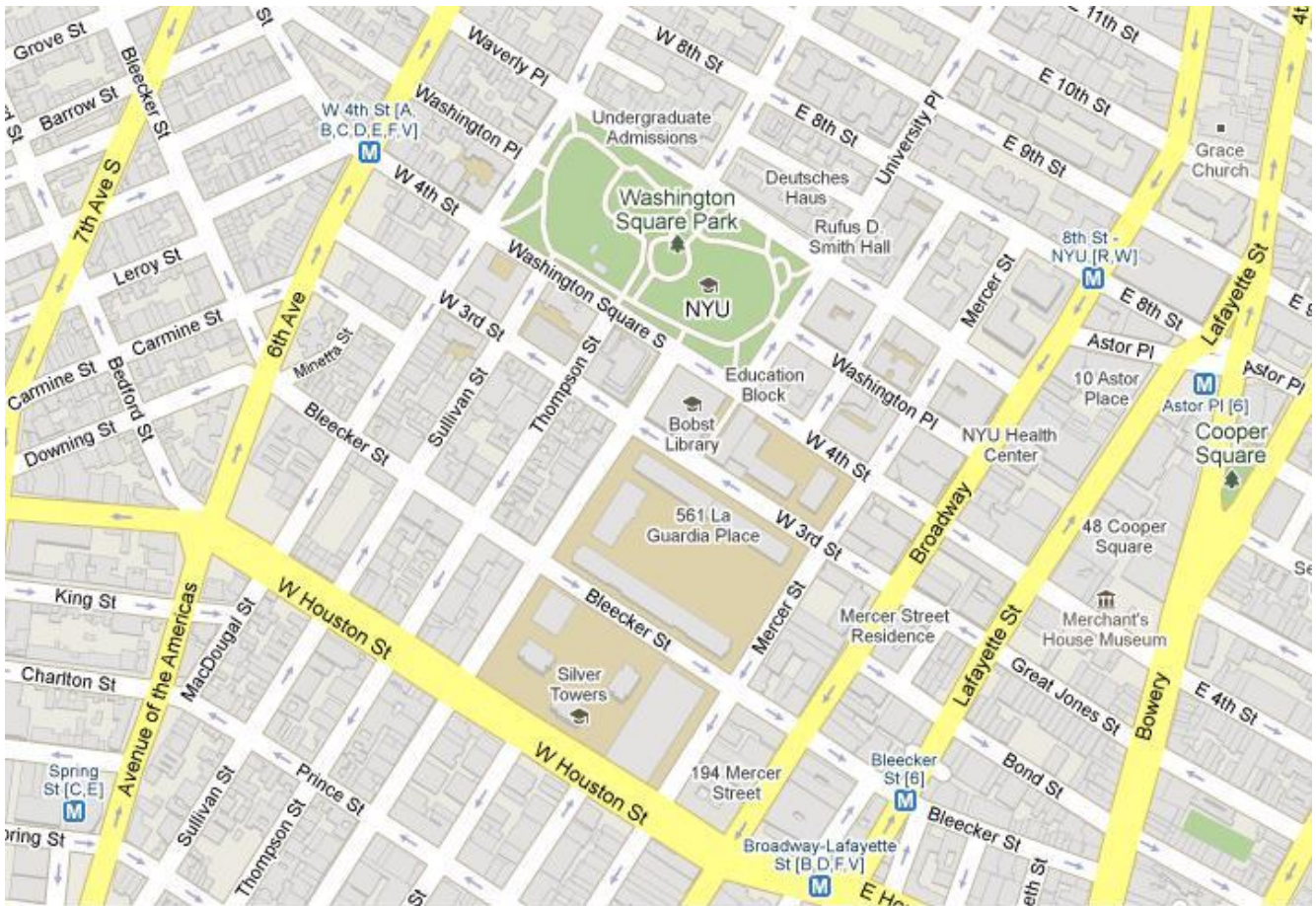
There's no parking at any time at the following locations:

- *In the front of Bobst Library*
- *North side of Washington Square South, any side of Washington Square East or West*

Note: Refer to Neighborhood Map on next page.

Neighborhood Map

We've given you a lot of info and many addresses; use this map to get your bearings and see where things are relative to each other and school. This map also shows the direction of traffic on city streets.



You can also access a **Campus Map** through the following link:

<http://w4.stern.nyu.edu/emplibary/washington%20square%20campus%2008-10.pdf>



**We hope you enjoy your time at Stern.
You are in for a great ride!**

