



1. ENROLLMENT REPLY FORM

THE ADVANCED PROFESSIONAL CERTIFICATE
IN LAW & BUSINESS (APCLB)

Summer 2015: June 15 – July 24

THIS FORM MUST BE RETURNED BY MAY 15TH 2015

PLEASE NOTE, REGISTRATION DOES NOT OPEN UNTIL FEBRUARY OF 2015

NAME: _____

Please Attach
a Passport
Sized Photo

Please complete and return this form to the NYU Pollack Center for Law & Business with a postmark by May 15, 2015. To expedite the process, please also e-mail Harold Jennings at hjennin@stern.nyu.edu so that he may hold a place for you in the program and to ensure receipt of forms.

INTENT TO ENROLL and ADMISSIONS MATERIAL RELEASE

I accept the offer of admission to the Advanced Professional Certificate in Law & Business program and have enclosed a \$250.00 non-refundable enrollment deposit, which will be applied toward my Stern School tuition and fees. In addition I allow the Pollack Center access to my NYU Law application materials and essay.

I have read, understand, and agree to the above statements.

Signature

Date

Email address (please print clearly)

Return all paperwork and checks to:

Harold Jennings
NYU Pollack Center for Law & Business
139 MacDougal Street, 100F
New York, NY 10012

Phone: (212) 998-0565
Fax: (212) 995-4233
hjennin@stern.nyu.edu

2. GRADUATE REGISTRATION FORM

THE ADVANCED PROFESSIONAL CERTIFICATE IN LAW & BUSINESS (APCLB)

(A) PERSONAL INFORMATION		
Title: (circle one) Mr. / Ms.	Last Name:	First Name, Middle Initial:
Country of Citizenship:		Date of Birth:
Visa Classification:		
Student ID Number: N _____		
Local Address: (If this is a new address or phone, please check here) <input type="checkbox"/>		Local Phone Number: () Cell Phone Number: ()
Permanent Address:		Permanent Phone Number: ()
Employer Name & Address:		Employer Phone Number: ()
Emergency Contact Name, Relation and Address:		Emergency Contact Phone Numbers: () () ()
Email Address (Non-NYU):	Email Address (NYU):	

(B) DEGREE INFORMATION
Degree Program: <input type="checkbox"/> APCLB/LLM <input type="checkbox"/> APCLB/JD <input type="checkbox"/> Law Degree From _____ * <small>*Admission subject to committee review.</small>
Major(s) / Specialization:
Expected Graduation Month and Year:

(C) REQUIRED COURSES (OFFICE USE ONLY)		
COURSE TITLE	CREDITS	OFFICE USE ONLY
Financial Accounting & Reporting	3.0	
Statistics & Data Analysis	3.0	
Foundations of Corporate Finance	3.0	
Total Credits	9.0	

3. TUITION & FEES WORKSHEET

THE ADVANCED PROFESSIONAL CERTIFICATE IN LAW & BUSINESS (APCLB)

STERN 2015 SUMMER SESSION TUITION & FEES FOR 9 CREDITS: \$18,351

Please review the Enrollment and Tuition Payment Worksheet for details on submitting payment. Information is also available on-line: www.stern.nyu.edu/bursar

Due dates are as follows:

- 1) \$250 deposit due May 15, 2015
- 2) The remaining tuition balance (\$18,351- \$250 = \$18,101) is due by June 12th, 2015
- 3) Additional Fees (Health Insurance, Stern Visa Fee, Possible Related Fees) are also due by June 12th, 2015

*Financial Aid Available through Stern. Please let us know if you are unable to pay full tuition.

ADDITIONAL FEES AND REFUND POLICY:

1. **HEALTH INSURANCE:** If you have not submitted a waiver of health insurance, the health insurance fees will be added to your tuition. In order to waive the insurance option, you must submit a completed 2015-2016 Student Health Insurance Selection/Waiver online. The online form can be found here: <http://www.nyu.edu/life/safety-health-wellness/student-health-center/records-forms-policies.html>

Students in the summer APCLB program are automatically enrolled in the following plans:

International Students with an F1 or J1 Status are automatically charged for the Comprehensive Plan unless they select the Basic Plan or Waiver Option.

Students other than those with an F1 or J1 Status are automatically charged for the Basic Plan unless they select the Comprehensive Plan or Waiver Option.

NYU-SPONSORED STUDENT HEALTH INSURANCE PLAN FEES FOR SUMMER 2015	
Comprehensive Plan	\$877
Basic Plan	\$568

Students are automatically enrolled for insurance. For additional information on coverage please refer to the enclosed NYU-Student Health Insurance Website: <http://www.nyu.edu/shc/about/insurance.html>

2. **STERN VISA FEE:** International Students with an F1 or J1 Status will need to submit a Visa Fee in the amount of \$90.00 to Stern. Additional Visa processing fees may exist outside of your Stern tuition.

3. **REFUND POLICY:**

REFUND POLICY		
REFUND AMOUNT		Dates
100% Tuition Only	Courses dropped before the second class	June 15, 2015
NONE	Withdrawal on or after the second class	June 16, 2015

4. TUITION PAYMENT FORM

THE ADVANCED PROFESSIONAL CERTIFICATE
IN LAW & BUSINESS (APCLB)

STERN SUMMER SESSION TUITION & FEES FOR 9 CREDITS: \$18,351 + HEALTH INSURANCE + STERN VISA FEES

When enrolling, you should contact the Center for the most updated enrollment forms. Once the Enrollment Reply Form and your \$250 tuition check deposit are received, your space in the incoming class will be confirmed by email. The tuition deposit will be applied toward the Stern School tuition. The remaining tuition balance can be paid through the following methods.

PAYMENT BY CHECK OR MONEY ORDER

Make your check or money order payable to New York University and include your name and NYU Student ID# in the memo area. For more detailed directions, please visit the Stern Bursar website: www.stern.nyu.edu/bursar

PAYMENT BY WIRE TRANSFER

For students who do not have a U.S. checking account, payments to New York University can be made by wire transfer. Please contact the Graduate Stern Bursar for instructions on how to pay by wire transfer:
E-mail: stbursar@stern.nyu.edu, Telephone: (212) 998-0630, Website: www.stern.nyu.edu/bursar

ELECTRONIC CHECK

Online electronic check payment is available through the Stern Bursar's Office website:
www.stern.nyu.edu/bursar (Payment is limited to checking accounts from U.S. financial institutions.)