

2014-2015 Budget Appeal Letter

Spring Deadline: Friday, April 3, 2015

Student's Name: _____ Univ. ID: N_____

1. Please select the semester for which you would like to increase your budget:

- Fall 2014/Spring 2015
 Spring 2015

2. Please fill in the table below:

Budget Item	Your Amount	Total Amount Requested (For period indicated in #1 above)	FOR FINANCIAL AID USE ONLY (Please do not mark)
Child Care	\$	\$	
Room & Board			
• Rent/Lease	\$	\$	
• Utilities/Phone	\$	\$	
• Food <i>Documentation is required for all three (3) categories</i>	\$	\$	
Medical	\$	\$	
Computer	\$	\$	
Travel Home	\$	\$	
Academic Travel	\$	\$	
TOTAL	\$	\$	

I understand that I must provide the Stern Graduate Financial Aid office with proper documentation (outlined on Page 2) for the above **education-related** expenses. I also acknowledge that this appeal does not automatically guarantee a budget increase and requested amounts might be reduced or denied.

Student's Signature

Date

Please budget at least one month to receive additional loan funds if approved.

Budget Adjustment Policy

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must have occurred while the student is in attendance at NYU Stern. Please see below for instructions:

Budget Item	Documentation Needed
Childcare	Receipt/Notarized Statement For childcare, adjustments will only be made for the time periods in which the student is attending class. Include letter noting the hours of care.
Room & Board • Rent • Utilities/Phone • Food	<i>Note: Room & Board allowance totals \$12,993/semester prior to budget appeal.</i> Copy of signed lease <ul style="list-style-type: none"> If more than one tenant is listed, costs will automatically be divided accordingly. If student is subletting, a copy of the sublettor's lease is required. Also needed, is a signed letter from leaseholder stating the student's monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation. Bill/Credit Card Statement of gas, heat, electricity, water, cable, etc. Receipts for one week worth of food purchases OR Credit card statement showing grocery store and/or dining establishment charges only
Medical (Not covered by health insurance)	Letter/Bill from physician and/or receipts for prescriptions not covered under health insurance
Computer	Bill/Receipt/Printout/Credit Card Statement Only ONE purchase per degree is permitted.
Travel Home	Receipt/Printout (coach section only) Only ONE roundtrip ticket per semester is permitted.
Academic Travel (DBI/Study Abroad)	<ul style="list-style-type: none"> Receipts/Credit Card Statements/Bills showing fee charged Airfare: Receipt/Printout (coach section only)

The following expenses CANNOT be appealed:

- | | | |
|----------------------------------|-----------------------------|-----------------------------|
| Car/Rental/Parking/Gas/Tolls | Job Search | Undergraduate Student Loans |
| Cell Phone Device | Moving/Security Deposits | Wardrobe Expenses |
| Childbirth | Professional Testing Fees | Weddings |
| Club Dues & Activity Fees | Renters Insurance | |
| Conferences (even required ones) | Storage | |
| Credit Card Debt | Summer Living Expenses | |
| Dry Cleaning | (Exceptions: Langone & EMBA | |
| Entertainment | summer attendees) | |
| Furniture | Treks | |