

2017-2018 Budget Appeal Form

Deadlines: Fall: November 3, 2017; Spring: March 30, 2018; Summer: July 20, 2018

Name: _____ Univ. ID: N_____ Dual Degree Yes No

1. Please select the semester(s) for which you would like to increase your budget:

Fall 2017/Spring 2018 Fall 2017 Spring 2018 Summer 2018

2. Fill in the table below by itemizing your additional budgetary needs:

Budget Item	Monthly \$ Amount (where applicable)	Total \$ Amount (For semester noted in #1 above)	FOR FINANCIAL AID USE ONLY (Please do not mark)
Child Care	\$	\$	
Room & Board			
• Rent/Lease	\$	\$	
• Utilities/Phone	\$	\$	
• Food	\$	\$	
<i>Documentation is required for all three categories</i>	\$	\$	
Transportation	\$	\$	
Computer	\$	\$	
Academic Travel	\$	\$	
Other	\$	\$	
TOTAL	\$	\$	

I understand that I must provide the Stern Graduate Financial Aid office with proper documentation (outlined on Page 2) for the above **education-related** expenses. I also acknowledge that this appeal does not automatically guarantee a budget increase and requested amounts might be reduced or denied. If my appeal is approved and the budget allows for additional loans, I approve the Stern Graduate Financial Aid office to suggest these loans. **Please budget at least one month to receive additional loan funds if approved.**

 Student's Signature

 Date

Budget Adjustment Policy

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. NYU recognizes that a student’s total expenses for the academic year may exceed the NYU standard COA. This appeal form allows the financial aid office to examine selected **education-related** expenses and evaluate your option for additional loan funding. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must have occurred while the student is in attendance at NYU Stern. See below for instructions:

Budget Item	Required Documentation
Childcare	Receipt and Notarized Statement. Adjustments only made for the times the student is attending class. Include letter noting hours of care.
Room & Board	<i>Room & Board allowance totals \$12,660/semester prior to budget appeal and consists of rent, utilities, and food. Student would need to exceed total current Room & Board allowance to be considered for an increase.</i>
<ul style="list-style-type: none"> • Rent • Utilities • Food 	Copy of signed lease <ul style="list-style-type: none"> • If more than one tenant is listed, costs will automatically be divided accordingly. • If student is subletting, a copy of the sublettor’s lease is required as well as a signed letter from leaseholder stating the student’s monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation. Copy of bills (gas, heat, electricity, water, cable, or phone) Receipts for one week worth of food purchases
Transportation	<i>Transportation allowance includes two round trip tickets home (domestic flights). International flights will be considered. If traveling to location other than permanent address NYU has on file, please explain.</i> Airfare receipt/printout (coach section only)
Computer	Bill/Receipt/Credit Card Statement. Only ONE purchase per degree permitted
Academic Travel (DBI/Study Abroad)	Airfare receipt/printout (coach section only)

The following expenses CANNOT be appealed:

- | | | |
|----------------------------------|---------------------------------------|--------------------------------------------------------------|
| Car/Rental/Parking/Gas/Tolls | Deposits (related to Academic Travel) | Renters Insurance |
| Cell Phone Device | Entertainment | Storage |
| Childbirth | Furniture | Summer Living Expenses (for students not enrolled in summer) |
| Club Dues & Activity Fees | Job Search | Treks |
| Conferences (even required ones) | Moving/Security Deposits | Undergraduate Student Loans |
| Credit Card Debt | Professional Testing Fees | Wardrobe Expenses |
| Dry Cleaning | Recruiting Events | Weddings |