



Graduation Checklist for 2015 NYU Stern Graduate Student Candidates

Print the following checklist to keep track of all deadlines regarding your participation in graduation.

ASAP

- By February 1:** All MBA candidates planning to graduate in May must file an application with Stern's Office of Records and Registration. For more information, visit www.stern.nyu.edu/Registrar/GradInfo/

March/April

- Monday, March 16 – Tuesday, April 14:** Order academic attire online at www.herffjones.com/college/nyu.
- RSVP for **Stern's Graduate Convocation**.
 - **Full-time MBA, Part-time MBA and BSMS in Accounting students:**
RSVP [online](#) between **Monday, March 9 – Tuesday, April 7**
 - **PhD students:**
RSVP to Donna Lashley at dlashley@stern.nyu.edu by **Friday, March 6**
 - **MS in Risk Management, MS in Business Analytics and MS in Global Finance students:**
RSVP to Brandon Mercik at gee-ops-list@stern.nyu.edu by **Friday, April 3**.

- Monday, March 16 – Friday, May 8:** Order tickets for NYU's **All-University Commencement** online. (RSVP by clicking on "NYU All-University Commencement Tickets" under the "Stern Life" tab on SternLinks)
- By Monday, March 23 at 5 pm:** Submit a draft speech (2-3 minutes) to Stern's Office of Public Affairs at paffairs@stern.nyu.edu to be considered for Student Speaker roles at Stern's Graduate Convocation Ceremony (for Langone Part-time MBA and Full-time MBA students only)
- Pick up tickets to **Stern's Graduate Convocation** ceremony at the following times & locations: (for Full-time MBA, Langone Part-time MBA and BSMS in Accounting students only)

Monday, April 20 – Wednesday, May 13

9:00 am – 5:00 pm in NYU Stern's Office of Special Events (Tisch 500)

Wednesday, April 22, April 29, and May 6; and Thursday, April 23, April 30 and May 7

5:00 pm – 6:30 pm in the KMC Lobby

May

- Pick up your **academic attire** and your **tickets** to NYU's **All-University Commencement** at Jerome S. Coles Sports & Recreation Center at 181 Mercer Street (between Bleecker & Houston Streets):

Tuesday, May 12: 11:00 am – 6:00 pm (on-time orders only)

Wednesday, May 13: 11:00 am – 6:00 pm (on-time orders only)

Thursday, May 14: 10:00 am – 8:00 pm

Friday, May 15: 11:00 am – 6:00 pm

Monday, May 18: 10:00 am – 4:00 pm

Tuesday, May 19: 10:00 am – 4:00 pm

- Wednesday, May 20:** Arrive at Yankee Stadium for NYU's **All-University Commencement** at 9:15 am. Candidates admitted at Gate 8 only. Guests admitted at Gates 2, 4 and 6 only. Ceremony begins at 11:00 am and concludes at 1:00 pm.
- Thursday, May 21:** Arrive at the Theater at Madison Square Garden for **Stern's Graduate Convocation** ceremony no later than 1:45 pm. Ceremony begins at 3:00 pm and concludes at approximately 6:30 pm.
- Return your **academic attire** following Stern's Graduate Convocation ceremony to the bins located outside of the Theater at Madison Square Garden. Herff Jones, Inc., will hold the renter financially responsible for unreturned items.