

## Details about Verification Process

All incoming students must complete this process in order to enroll at NYU Stern.

You must initiate this process as soon as possible and no later than the date listed in your official admission letter. Your final verification must be received and approved by NYU Stern in order for you to be considered eligible to enroll at NYU Stern.

Steps to register:

1. Complete the release form and submit payment of USD \$45: [www.reveraservices.com/NYULangone.html](http://www.reveraservices.com/NYULangone.html)
2. Read the FAQs: <http://www.reveraservices.com/FAQ.html>
3. Follow up with Re Vera Services for issues concerning your employment; ie:
  - **If you have not informed your current employer of your plans to attend business school and do not plan to do so by the deadline, you must contact Re Vera Services at [nyusternmba@reveraservices.com](mailto:nyusternmba@reveraservices.com) or 617-661-6146 before submitting your release form.**
  - If you indicated a period of self-employment on your application, please be aware that your verification will not be complete until you forward corporate documents including (but not limited to) Articles of Incorporation noting state or place of incorporation.

Re Vera Services is committed to making this process as easy as possible for you. Re Vera Services will begin verifying in the order in which releases are received. Each verification usually takes approximately 2-4 weeks, but the timeline could be longer depending on factors out of our control.

**Please note, your social security number may be required to initiate your verification process at your particular company. Therefore, Re Vera may request that you confirm your social security number for verification purposes through its secure system. This is a required step of the process and your verification process cannot be initiated without this information.**

Please DO NOT contact either Re Vera Services or NYU Stern to inquire about the status of your verification. If you experience any technical difficulties submitting your release form or payment, please contact [info@reveraservices.com](mailto:info@reveraservices.com) or call 617-661-6146.

A note will be added to your application status page when your verification process is complete.

Thank you for your cooperation and once again we look forward to welcoming you to NYU Stern!