



Application for Professional Development Funds

In accordance with article XIII in the collective bargaining agreement between New York University and International Union, UAW, AFL-CIO and Local 7902 Adjuncts Come Together, UAW, the University has created a Professional Development Fund of \$100,000, and the amount has been equitably allocated into each school's budget account. The following should be noted about the use of the Professional Development Fund.

1. Only adjuncts covered by the [Collective Bargaining Agreement](#) may apply for grants from this account. The procedure is spelled out in article XIII of the contract.
2. The amount allocated to your school may vary each year, depending on several criteria including number of covered adjuncts employed in the school as a percent of total covered adjuncts at the University.
3. Any unused portion of the fund will be will be carried over to the next academic year.

Memorandum to: Dean's Office
 From (Chair): _____
 Date: _____
 Subject: Application for Professional Development Funds

I have reviewed and approved the request for (Name) _____

(NYU ID#) _____ to receive professional development funds in the amount of \$ _____.

The above named faculty member is currently teaching:

Course Name(s) _____ and Course Number(s) _____.

The funds will be used as follows:

Faculty Signature

Date

Department Chair Signature

Date

Name of Vice Dean of Faculty

School/Division

Signature of Vice Dean of Faculty

Date

Chartfield to which professional development funds should be charged:

Account	Fund	Org	Program	Project