

## **Program Office Summer Intern**

**Rabobank Group** is a global financial services leader providing wholesale and retail banking, leasing, real estate, and renewable energy project financing. Founded over a century ago, Rabobank is one of the largest and safest banks in the world, with nearly \$1 trillion in assets and operations in more than 40 countries, and ranks among the highest rated private banks by Standard & Poor's and Moody's. Rabobank is a premier bank to the international food and agriculture industry, as well as a leading financier of solar, wind, bioenergy, and energy infrastructure projects. In the Americas, Rabobank is present in the United States, Argentina, Brazil, Canada, Chile, Mexico, and Paraguay, providing both retail and wholesale banking services as well as real estate and leasing services. The bank's wholesale banking products focus on these banking areas: • Lending and Credit • Trade and Commodity Finance • Acquisition Finance • Renewable Energy and Infrastructure Finance • Global Client Solutions • Mergers & Acquisitions Advisory • Food & Agribusiness Research and Advisory • Capital Markets

Rabobank has an exciting opportunity for a Summer Program Office Intern located at Rabobank's North America Wholesale headquarters office in midtown Manhattan. The Rabobank internship program provides interns with valuable business and leadership experience while learning more about the financial services industry alongside sustainable food and agribusiness. Under moderate supervision, the intern will be required to jump in and work cross-functionally within a backbone department that directly supports Leadership and Bank strategy.

**About the Program Office function:** The Program Office and Business Development is comprised of four major areas of responsibility. Those include **Strategy** – annual planning, strategic initiatives, innovation, and internal consulting; **Marketing and Communications** –client experience, brand enhancement, staff engagement, and global collaboration; **Sustainable Business Development** – commercial relevance, thought leadership, sustainability risk, and internal operations; and **Enterprise Program Office** – project assurance and oversight, risk mitigation, project coordination, and

### **Responsibilities will include and are not limited to the following:**

- Learn department and bank policies, procedures, and processes.
- Learn how to use business systems, equipment, and software.
- Understand and comply with confidentiality requirements.
- Understand ethics, compliance and business conduct issues pertaining to the banking industry.
- Understand and demonstrate time management skills.
- Demonstrate strong written and oral communication skills.
- Ability to think outside the box to work on real-time business needs.
- Manage multiple projects and work-streams at once.
- Collegiality -- willingness to work cross-functionally as the department necessitates.

### **Desired Skills include:**

- Strategic Planning
- Project Management
- Corporate Banking
- General Marketing
- Strategy
- Internal Strategy Consulting
- Business Development