

Office of Gift Administration 25 West Fourth Street, 4<sup>th</sup> Floor New York, NY 10012-1119 Telephone: 212.998.2790 Facsimile: 212.995.4856 Email:gift.administration@nyu.edu



NYU Stern Office of Development & Alumni Affairs
44 West Fourth Street, Suite 10-160
New York, New York 10012
Telephone: 212.998.4161

## WIRE TRANSFER INSTRUCTION SHEET

## **IMPORTANT**

1 Please complete this form and forward it to your financial advisor.

Please also forward a copy of this form to New York University's Office of Gift Administration via email at <a href="mailto:security.gifts@nyu.edu">security.gifts@nyu.edu</a> or fax at 212.995.4856. This form of communication is important in the gift receipting process, as donor information is not always included in wire transfer instructions.

If you have any questions, please contact Christina Hillman at 212.998.6959 or via email at security.gifts@nyu.edu.

TO (DONOR'S BANKER OR FINANCIAL ADVI	SOR)
TELEBUIONE	
TELEPHONE FAX	
Please use this form as authorization to wir	e transfer funds from
my account to the gift account of New York	: University at JPMorgan Chase.
FROM (DONOR NAME)	
ADDRESS	
ADDRESS	
TELEPHONE FAX	
EMAIL	
GIFT AMOUNT (USD OR SPECIFY CURRENCY	<u> </u>
	'
TRANSFERING BANK AND DATE OF TRANSF	ER
NYU ALLOCATION NUMBER (IF KNOWN) OR GIFT PURPOSE	
SIGNATURE	

## Wire Transfer Instructions for Bankers and Financial Advisors

Wire transfer for gifts of cash to New York University should be sent to:

Bank: JPMorgan Chase 270 Park Avenue New York, New York 10017

ABA #021000021 Or SWIFT: CHASUS33

For Credit to: NYU Daily Gift Account Account # 134-692381

Ref: [DONOR'S NAME and GIFT

PURPOSE]

NYU EIN: 13-5562308

## **IMPORTANT**

For proper donor recognition, wire transfer instructions must include the following information:

- Donor's name and address
- NYU allocation number if known or specify gift purpose