

**STERN STUDY ABROAD COURSE AUTHORIZATION
FOR IBEX AND NYU STUDY ABROAD PARTICIPANTS**

Name _____ Date _____

ID _____ Stern E-mail _____

TERM: Fall Spring Summer 200_

HOST UNIVERSITY ABROAD: _____

STUDY ABROAD COURSE SELECTION (Courses you plan to take abroad):

Course Title & Number Abroad:	Points	Course Equivalent at NYU:

Total Credits _____

I understand that I may only transfer approved courses and that only passed courses may be transferred.

Academic Adviser Signature

Student Signature

Credits Remaining for Junior/ Senior Year:

Course Title & Number	Points

Course Title & Number	Points

Total credits remaining assuming all IBEX/Study Abroad courses are passed _____

STERN CHECKLIST FOR IBEX AND NYU STUDY ABROAD PARTICIPANTS

Items to bring abroad for registration:

- Completed copy of your Curriculum Record (blank copies are located in Tisch Hall, Suite 616).
- Copy of your completed Stern Study Abroad Course Authorization form (on the other side of this document). Must be signed by an adviser in the Office of Undergraduate Advising and Student Services, Tisch Hall, Suite 616.
- Leonard N. Stern School of Business Undergraduate College Bulletin.
- If you have electives or minor courses left to take you should bring a copy of one or more of the following bulletins: College of Arts & Science (courses count for General Education and Free Electives), School of Education (only E21 courses count for General Education Electives and any for Free Electives), Tisch School of the Arts (courses only count for Free Electives).

Things to do abroad for registration:

- Check Albert (www.albert.nyu.edu) for your assigned registration date.
- Check the web for the Directory of Classes on the Office of the Registrar's Homepage (www.nyu.edu/registrar/) prior to your registration date.
- Plan your schedule in accordance with the program you outlined with your adviser on the Stern Study Abroad Course Authorization form (on the other side of this document).
- E-mail your Academic Adviser well in advance of your assigned registration date if you run into problems with your schedule. *Reminder: The Office of Undergraduate Advising and Student Services is very busy during peak registration times. You will receive a quicker response if you plan early and contact your adviser before registration begins.*
- Register for your classes on Albert (www.albert.nyu.edu) on your assigned registration date.** *If you do not register on time you run the risk of being closed out from classes and sections.*

VERY IMPORTANT

- Enjoy your experience abroad! Take advantage of all that you can academically, culturally, and socially.