

CONSORTIUM AGREEMENT
(For study at another college/program)

This Consortium Agreement will allow you to use some of your federal student aid (Federal Pell Grant, Federal Direct Subsidized and Unsubsidized Loans, Federal Direct PLUS loans), and TAP (if you are a New York resident attending a New York State School full-time) at another approved school or program. Please note that this agreement cannot be used for campus-based or NYU aid programs. Federal regulations allow only one institution, the "home institution," to award federal financial aid. As the "home institution," NYU can recommend these forms of aid when its students study elsewhere, and obtain permission in advance to transfer the courses to the NYU degree program. Academic progress standards for NYU do not change during period of agreement. As the home school, NYU will pay on the Pell Grant of eligible students. Awards are based on the actual cost of attendance at the Consortium School.

This form may be used for courses approved to be taken elsewhere, provided you have the form completed by the Consortium School/Program. As with most forms of aid, you must also file a Free Application for Federal Student Aid (FAFSA) using NYU's Federal School Code of 002785 and meet any published deadline dates.

Refunds: NYU can transfer funds either to the student or directly to the Consortium School/Program. You should contact the Bursar's Office to make arrangements for transferring the funds. No funds will be made available to the student, or the Consortium School/Program, until all funds are actually received at NYU. The loan proceeds will automatically be sent to the NYU Bursar. In some cases the student is still responsible, if applicable, for signing the checks and if unable to do so, may need to arrange a power-of-attorney to sign on their behalf. In addition, the student must be in good financial standing at NYU; all debts must be paid. In some cases, funds may not be received until as late as two months after the beginning of the semester. If the student is dependent upon these funds to pay their bill with a Consortium School/Program that requires payment before a refund may be issued from NYU, alternative arrangements should be made with the Consortium School/Program to have their bill covered.

- DIRECTIONS:**
1. Complete Section A of Agreement. Be sure to sign.
 2. Obtain signature from advisor* stating that permission has been granted and credits will transfer as equivalent to NYU credit. Grades achieved at a visiting school will not necessarily be averaged into the student's NYU GPA.
 3. Have Consortium School complete Section B of Agreement and return to New York University, Office of Financial Aid, 25 West 4th Street, New York, NY 10012-1119.

***NOTE TO GALLATIN STUDENTS:** Undergraduate students should submit this form to the Assistant Dean for Global Programs for the advisor's signature; Gallatin graduate students should not use this form but instead should contact the Administrative Director of the MA Program for guidance.

SECTION A: TO BE COMPLETED BY STUDENT AND FORWARDED TO NON-NYU PROGRAM

1. Student Name: _____ UID: _____

2. Permanent Address: _____ Telephone: _____

3. Email Address: _____ Address while Abroad: _____

4. I will be in the following non-NYU program: _____

- 2015-2016 Academic Year
- 2015 Fall Semester Only
- 2016 Spring Semester Only
- 2016 Summer Session(s) Only

5. This agreement applies to:

- Federal Direct Subsidized/Unsubsidized Loan
- Federal Pell Grant
- Other (name) : _____

6. Do you receive financial aid from non-NYU sources? Yes No If yes, please specify sources and amounts:

7. List the approved course(s) that the student is taking at the Host School which are applicable to his or her academic program at NYU:

8. The above student has permission to attend. The credits earned at the other school may be given credit as if earned at NYU. The student also understands it is their responsibility to request the Consortium School provide an academic transcript to NYU. By signing below, the student certifies that they will notify both NYU and the host school of any changes in enrollment, including total withdrawal of all classes and / or substitution of any courses prior approved.

Advisor's Signature* : _____ **Date:** _____ **Ext:** _____

Advisor's Email: _____ **Academic Dept:** _____

Student Signature: _____ **Date:** _____

*Gallatin undergraduate students should submit this form to the Assistant Dean for Global Programs for the advisor's signature.

SECTION B: TO BE COMPLETED BY THE CONSORTIUM SCHOOL

1. Name of the U.S. College/University that will receive federal funds: _____

2. Is your College/University approved by the U.S Department of Education to receive Title IV Federal Funds?

Yes No (If no, student should contact the NYU Financial Aid Office)

Please list your title IV code: _____

3. Address: _____

4. Program Director/Title: _____

5. Telephone Number: (____) _____

6. Enrollment Status: *Total Credits* Enrollment Period Dates: _____ to _____

- Less than half -time _____
- Half-Time _____
- Three-quarter time _____
- Full-Time _____

7. Estimated Costs: *Amount*

- Tuition _____
- Fees _____
- Room & Board _____
- Books & Expenses _____
- Travel _____
- Other _____
- TOTAL** _____

8. Is your program providing this student with any financial aid? Yes No

If yes, describe and provide amounts: _____

9. Contact information for Host School Point of Payment (Name, Address, Phone Number and Email Address):

CERTIFICATION:

- A. The Consortium School certifies that the student listed has been accepted for enrollment in the program specified on this form and that the program meets the federal requirement for financial aid. The program is at least 15 weeks in length, and the academic year is 30 weeks in length. If the student is enrolling for a summer term, the Consortium School certifies that the summer term meets the requirements for Title IV aid eligibility.
- B. The Consortium School agrees not to pay the student Pell Grant, campus based funds, or process any federal loans during the enrollment period listed on this form. NYU will agree to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) as appropriate for the consortium period.
- C. The Consortium School agrees to provide NYU with documentation of the student's enrollment at the Consortium school, including if the student changes his/her enrollment status or withdraws from the program before its conclusion. In the event of student withdrawal, the Consortium School must provide the withdrawal date and dates of academic semester as soon as the withdrawal date is determined. NYU will be responsible for R2T4 determination and appropriate return of funds. Satisfactory conclusion of the program will be evidenced by an academic transcript upon written request of the student. The Consortium School agrees to notify NYU of any failure to demonstrate satisfactory progress or attendance.
- D. NYU certifies the student is making satisfactory academic progress toward the completion of their NYU degree.
- E. The Consortium School agrees to notify NYU if the student is not attending classes regularly.
- F. Both NYU and the Consortium school will make available applicable consumer information required under Title IV.
- G. NYU will maintain all Title IV recordkeeping and reporting requirements, including Enrollment Reporting to NSLDS.

Signatures: (Please note: Federal Regulations permit the signatures of Financial Aid Officers.)

I certify that the above information is true and complete and that I will notify NYU if any of this information changes.

For New York University

For the Consortium School

Print Name and Title

Print Name and Title

Date

Date

Email Address

Email Address

Please submit this form by one of the following and include the student's NYU University I.D. (N#) on all pages:

MAIL/IN PERSON	FAX	SCAN/EMAIL
NYU Office of Financial Aid 25 West 4 th Street, New York, NY 10012-1119	212-995-4661	financial.aid@nyu.edu