

# Application Checklist

- ✓ Completed [online application form](#)
- ✓ Unofficial transcripts in English from all undergraduate and graduate institution(s) from which you received academic credit
  - If you completed coursework through a study abroad program, you must provide a separate transcript from the host institution(s) unless all study abroad course titles and grades are listed on your primary transcript.
- ✓ GMAT, GRE, or GMAC Executive Assessment scores (optional)
  - While the GMAT, GRE, or GMAC Executive Assessment exams are optional for the MSQM program, we encourage applicants to submit scores if they believe it will strengthen their applications or their academic and professional records do not provide sufficient evidence of their quantitative, verbal, and reasoning abilities.
  - Applicants who wish to submit alternative standardized test results in lieu of or in addition to the tests above should contact [onlinemsqm@stern.nyu.edu](mailto:onlinemsqm@stern.nyu.edu) with their request.
  - Please also ensure that you carefully review our business writing requirements under “Standardized Tests” on our [Application Instructions and Admission Policies page](#).
- ✓ TOEFL, IELTS, iTEP, Duolingo or PTE scores (if your native language is not English and your undergraduate/graduate degree was not taught in English)
  - Please ensure that you review our [English Proficiency requirements](#).
- ✓ Essay 1 (Required for all)
  - Discuss your objectives for pursuing this degree. What role do you expect the program and degree to play in your career? Please include a discussion of how the program fits with goals evidenced by your recent academic and professional pursuits and, if this is a change in direction for you, explain.
- ✓ Essay 2 (Required for those who do not submit a GRE, GMAT, or GMAC Executive Assessment score)
  - If you will not be submitting a GRE, GMAT, or GMAC Executive Assessment test score, please provide a supplemental essay in which you explain how your academic and professional experience provide evidence of your quantitative, verbal, and reasoning abilities. Please be sure to include at least one specific example for each of the three abilities listed above.
- ✓ Current resume
- ✓ Two letters of recommendation (academic or professional)
  - We strongly recommend that at least one of your recommendations is professional, ideally from your current or direct supervisor. If you are not currently employed, please use your most recent direct supervisor.
- ✓ Application fee: \$100 (non-refundable)

Please allow up to 8 weeks after the date your application is complete for the Admissions Committee to send your notification.