

**NYU Stern Center for Sustainable Business
ROSI Product Development Graduate Fellow
Fall 2026 and Spring 2027**

The NYU Stern Center for Sustainable Business (CSB) seeks to hire a Graduate Fellow to support the transformation of a manually executed Excel-based analytical workflow into an AI-enabled decision support system, focused on advancing sustainability-linked value creation across private equity and corporate research partners.

The CSB Team has mapped its existing ROSI process workflow and identified steps and sub-processes that are suitable for automation using AI and other applications. The Graduate Fellow will review this process workflow documentation and continue the work in developing AI-based solutions that reduce manual effort and improve the efficiency and scalability of CSB's sustainability-linked value creation assessment process.

Specific roles and responsibilities

Assist in AI-based tool development

- Review existing ROSI process maps, workflow documentation, and help identify tasks suitable for automation using AI and other applications.
- Prepare data or collaborate with team members to obtain data for use in training the AI models (potentially Claude, Copilot, ChatGPT, Gemini)
- Assist in developing AI-based workflows using prompt engineering and/or automation tools across three LLMs/platforms.
- Assist in translating manual spreadsheet analysis into automated pipelines.
- Perform quality checks/testing and validate AI-generated outputs against existing manual process output as well as desired output formats.

Provide analysis & execution support

- Assist in developing and maintaining documentation, including internal process logs, user instruction guides, standard operating procedures, and other technical documents.
- Support in the preparation of materials for research partner working groups and meetings.
- Assist in organizing and synthesizing outputs from working groups, pilots, and meetings

Qualifications

- Strong proficiency in AI prompts and knowledge of different AI models or platforms (Claude, Copilot, ChatGPT, Gemini)
- Proficiency in Microsoft Excel; comfort working with models and datasets
- Experience of AI architecture, data visualization tools would be an advantage
- Experience in data analysis, or service-based product development would be an advantage
- Interest in product development, private equity, investment processes, and value creation

- Foundational understanding of finance and sustainability concepts preferred
- Ability to structure and analyze ambiguous problems with limited direction
- Strong written and verbal communication skills

Expected Outcomes

- AI-enabled prototype of process flow (prompt library)
- User guides on instructions and standard operating procedures

Note: Deliverables will evolve as the strategy progresses and priorities are refined.

Evaluation & Working Structure

- Direct oversight from CSB leadership
- Weekly check-ins to review progress, refine priorities, and discuss insights
- Performance evaluated based on quality of execution, ability to operate in ambiguity, and contribution to team outputs

Logistics

- Office/Remote as schedules allows
- Start: November 2026
- Commitment:~up to 10 hours per week
- Open to NYU students

In compliance with NYC's Pay Transparency Act, the hourly base salary range for graduate student employment positions is \$30 per hour. The hourly rate for graduate employees is based on the collective bargaining agreement with Local 2110.

Application instructions:

To apply, please fill out an [application at this link](#) by October 30, 2026 with your resume and cover letter in a single PDF document (feel free to add any other documents here such as a class project). Please include your intended graduation date and your availability to continue the fellowship in summer 2027 (if mutually agreeable). Applications are considered on a rolling basis.

Who We Are

The NYU Stern Center for Sustainable Business (CSB) is a trusted partner for future and current business leaders who want to drive change and redesign capitalism to sustain both business and society for generations to come. At a time when people and the planet need it most, the Center for Sustainable Business is proving the value of sustainability for business management and performance.