

2014-2015 Budget Appeal Letter

Fall Deadline: Friday, November 7, 2014

Spring Deadline: Friday, April 3, 2015

Student's Name: _____ Univ. ID: N_____

1. Please select the semester for which you would like to increase your budget:

- | | |
|---|---|
| <input type="checkbox"/> Fall 2014/Spring 2015 (9 months) | <input type="checkbox"/> Spring 2015 (5 months) |
| <input type="checkbox"/> Fall 2014 (4 months) | <input type="checkbox"/> Summer 2014 (3 months) |

2. Please fill in the table below:

Budget Item	Your Amount	Total Amount Requested (For period indicated in #1 above)
Child Care	\$	
Rent/Lease	\$	
Utilities/Phone	\$	
Food	\$	
Medical	\$	
Computer <i>Only ONE purchase per degree</i>	\$	
Travel Home <i>Only ONE roundtrip ticket per semester</i>	\$	
Academic-Related Travel	\$	

I understand that I must provide the Stern Graduate Financial Aid office with proper documentation (outlined on Page 2) for the above **education-related** expenses. I also acknowledge that this appeal does not automatically guarantee a budget increase and requested amounts might be reduced or denied.

Student's Signature

Date

Please budget at least one month to receive additional loan funds if approved.

Budget Adjustment Policy

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must be while student is in attendance at NYU Stern. Please see below for instructions:

Budget Item	Documentation Needed
Childcare	Receipt/Notarized Statement For childcare, adjustments will only be made for the time periods in which the student is attending class.
Rent	Copy of signed lease <ul style="list-style-type: none"> If more than one tenant is listed, costs will automatically be divided accordingly. If student is subletting, a copy of the sublettor's lease is required. Also needed, is a signed letter from leaseholder stating the student's monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation.
Utilities/Phone (Gas, heat, electricity, water, cable)	Bill/Statement
Food	Receipt/Statement
Medical (Not covered by health insurance)	Letter/Bill from your physician and/or receipts for prescriptions not covered under health insurance
Computer	Bill/Receipt/Printout/Credit card statement
Travel Home	Receipt/Printout (coach section only)
Academic-related Travel (DBI/ Treks/ Study Abroad)	<ul style="list-style-type: none"> Receipts/Statements/Bills Airfare: Receipt/Printout (coach section only) For Treks, you must also include a copy of the itinerary. The name and telephone number/email of the Trek organizer must be provided in order to confirm your participation.

The following expenses CANNOT be appealed:

Car/Rental/Parking/Gas/Tolls
 Childbirth
 Club Dues & Activity Fees
 Conferences (even required ones)
 Credit Card Debt
 Dry Cleaning
 Entertainment

Furniture
 Job Search
 Moving/Security Deposits
 Professional Testing Fees
 Renters Insurance
 Storage

Summer Living Expenses
(Exceptions: Langone & EMBA summer attendees)
 Undergraduate Student Loans
 Wardrobe Expenses
 Weddings