

## Budget Appeal Form

NYU recognizes that a student's total expenses for the academic year may exceed the NYU standard cost of attendance. This appeal form allows the Office of Financial Aid to examine selected **education-related** expenses and evaluate your option for additional loan funding.

Name: \_\_\_\_\_ Univ. ID: N \_\_\_\_\_ Dual Degree  Yes  No

1. Select the semester(s) for which you are requesting to be reviewed:

Fall 2019/Spring 2020     Fall 2019     Spring 2020     Summer 2020

2. Please log in to your Albert Student Center. On the "Finances" tab, choose the appropriate aid year heading before clicking "Financial Aid Links". From there, select the "Estimated Cost of Attendance" link to view your current Cost of Attendance budget. Any items requested in this Budget Appeal must exceed your current budget in order to be considered. Fill in the table below by itemizing your additional budgetary needs::

Budget Item	Monthly \$ Amount (where applicable)	Total \$ Amount (For semester(s) noted above)	FOR FINANCIAL AID USE ONLY (Please do not mark)
Child Care	\$	\$	
Room & Board			
• Rent/Lease	\$	\$	
Do you live in NYU housing? YES or NO			
• Utilities/Phone	\$	\$	
• Food	\$	\$	
Computer	\$	\$	
Travel	\$	\$	
Other	\$	\$	
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	

I understand that I must provide the Stern Graduate Financial Aid office with proper documentation (outlined on Page 2) for the above **education-related** expenses. I also acknowledge that this appeal does not automatically guarantee a budget increase and requested amounts might be reduced or denied. If my appeal is approved and the budget allows for additional loans, I approve the Stern Graduate Financial Aid office to suggest these loans. I confirm all the information on this form is true and accurate to the best of my knowledge. The penalty for giving false information may include the forfeiture and return of any funds received. **Please budget at least one month to receive additional loan funds if approved.\***

Student's Signature (NOTE: Electronic signatures not accepted)

Date

### Budget Adjustment Policy

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must have occurred while the student is in attendance at NYU Stern.

\*Loans must disburse before the end of the term. This form must be submitted at least one month prior to the end of the semester to allow for processing time. Students are also required to accept the loan on their Albert Student Center, complete any required documentation for the loan on [studentloans.gov](http://studentloans.gov), and take care of any holds or items on their Albert To-Do list in a timely manner to allow for disbursement before the conclusion of the term.

Documentation must be provided for all claimed items. Additional information may be requested at a later date:

Budget Item	Required Documentation
Childcare	Receipt and notarized statement noting hours of care
Room & Board	Students need to exceed <b>total</b> Room & Board allowance to be considered for an increase. Documentation is required for all three categories
<ul style="list-style-type: none"> <li>• Rent</li> </ul>	Copy of signed lease <ul style="list-style-type: none"> <li>• If more than one tenant is listed, costs will automatically be divided accordingly.</li> <li>• If student is subletting, a copy of the sublettor's lease is required as well as a signed letter from leaseholder stating the student's monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation.</li> </ul>
<ul style="list-style-type: none"> <li>• Utilities</li> </ul>	Copy of bills (gas, heat, electricity, water, cable, or phone)
<ul style="list-style-type: none"> <li>• Food</li> </ul>	Receipts for one week worth of food purchases
Computer	Bill/Receipt/Credit Card Statement. Only ONE purchase per degree permitted
Travel	Airfare receipt/printout for DBI/Study Abroad (coach section only)  Airfare receipt/printout for international travel home (coach section only). If destination does not match the permanent address NYU has on file, please explain

**The following expenses CANNOT be appealed:**

- |                              |                               |                             |
|------------------------------|-------------------------------|-----------------------------|
| Car/Rental/Parking/Gas/Tolls | Deposits (related to Academic | Renters Insurance           |
| Cell Phone Device            | Travel)                       | Storage                     |
| Childbirth                   | Entertainment                 | Summer Living Expenses (for |
| Club Dues & Activity Fees    | Furniture                     | students not enrolled in    |
| Conferences (even required   | Job Search                    | summer)                     |
| ones)                        | Moving/Security Deposits      | Treks                       |
| Credit Card Debt             | Professional Testing Fees     | Undergraduate Student Loans |
| Dry Cleaning                 | Recruiting Events             | Wardrobe Expenses           |
|                              |                               | Weddings                    |