

## **Domini Impact Investments LLC**

### **Research Associate**

**Domini Impact Investments LLC** is currently seeking a **Research Associate** to join our team in **New York, New York**.

#### **Who we are:**

- Domini Impact Investments LLC is a SEC registered investment adviser that specializes in creating and selling mutual funds for the impact investor. Our products are designed to create positive outcomes for people and the planet while delivering competitive financial returns.

#### **About the role:**

- The Research Associate is a professional member of the Domini Research department. You will be responsible for conducting social and environmental research on public companies. Tasks will include reading and analyzing company documents, press articles, and third-party reports to evaluate companies according to Domini's investment standards regarding environmental management, product quality, and corporate relations with customers, employees, investors, and communities.
- Life in a small firm requires a willingness to take on any task that needs completion to insure firm and project success. This requires a passion for engaging in new challenges and roles, as well as, serving basic duties, often so crucial to achieving strong results and superior best-in-class branding.

#### **What you will do:**

- Maintain a general knowledge of social and environmental issues as they relate to companies.
- Develop an understanding of the business environment and business models of various industries.
- Communicate effectively with research team members and senior management.
- Participate in a timely manner in the day-to-day researching processes of the department.
- Complete profiles of assigned companies in a timely manner.
- Contact community, environmental, labor and other public interest organizations that analyze the social and environmental records of companies.
- Attend ESG Committee meetings and present research to the Impact Committee.
- Communicate and collaborate with the Corporate Advocacy team.
- Keep current on developments in the social investment industry.
- Develop an in-depth and focused understanding of specific social and environmental issues.

In addition, the Research Associate will be expected to devote approximately one half day per week to client contact. This consists primarily of communications with shareholders in the Domini Funds who have inquiries about their accounts, companies in the portfolio, or other issues relating to their investments in the funds.

#### **Our ideal candidate:**

##### *Education and Experience*

- Bachelor's Degree in related fields (social sciences, finance, business, humanities, environmental science, etc.).
- Solid writing and research skills, including the ability to produce definitive analysis
- Familiarity with, and strong interest in, social and environmental issues
- Strong organizational skills, attention to detail and ability to execute tasks in a timely manner
- Independent problem solver with excellent communication skills (written and verbal)

### *Skills and Abilities*

- Ability to contribute productively while working with a fast-paced development team
- Ability to work with little to no micromanagement
- Ability to think creatively and use complex logic in order to find possible product issues

### **What we offer:**

- Extremely competitive salary range commensurate with experience
- Medical benefits and 401k

### **Contact Information**

Resume and cover letter, including salary requirements must be submitted to be considered for this position. Please note that any applicants that do not include salary requirements will not be considered. Please forward your resume and cover letter to: [careers@domini.com](mailto:careers@domini.com)