

Non-Stern Registration Guide

am a Non-Stern Student interested in taking Stern courses

If this is you, please refer to the Open Access list for courses that are open to you.

The Open Access List is linked on the right hand side of the

Non Stern Student Website

Things to note while browsing the Open Access List:

- 1. Make sure that the class you're interested in is on the list (If it is not, it is not open to Non Stern students)
- 2. You have met the prerequisites (BOTH course prerequisites and class standing prerequisites)
- 3. Pay attention to the date you can register for the class:
 - You will be able to register, space permitting, on the Open Access date (which changes depending on the course)

I found the class I want and I have the prerequisites, what do I do now?

Once your registration appointment is open, you can put yourself on the waitlist for the class you would like to take.

This does not guarantee you a spot in the class

Before wait listing make sure you

- Are not over the 18 credit limit
- 2. Meet all the prerequisites
- 3. No time conflict

OR (if any of the above 3 applies to you)

Check out the <u>SWAP Guide</u> to ensure your transition off the waitlist progresses without problem

If, after following this guide, you find you still have questions, please refer to:

Saige Martinez
Tisch Hall, Suite 616
smartine@stern.nyu.edu

When e-mailing, please provide the following information: Name, University ID #, Course Name, Course Number,4-5 digit class number.